

**MINUTES OF A REGULAR MEETING OF THE BOARD OF
EDUCATION
OF CALHOUN COMMUNITY UNIT SCHOOL DISTRICT #40
OF CALHOUN AND GREENE COUNTIES, ILLINOIS**

A Regular meeting, and a Budget Hearing of the Board of Education in Calhoun Community Unit School District #40, consisting of Calhoun and portions of Greene Counties, Illinois was called to order by Board President Luke Fraley at 6:32 p.m. Monday, September 19, 2016 in the District Unit Office.

Upon roll being called the following board members were present: Luke Fraley, Tony Friedel absent, Janine Hagen, Dave Hurley, Keith Klocke, Laura Longnecker absent, Hannah Nelson absent.

Others in attendance were: Kate Sievers, Tiara Lorsbach, Cheri Burris, Ben Hannevinkle, Alicia Churchman, Dianne Bick, Violet Becker, Teresa Mortland, Alex Heeb.

A motion was made by Keith Klocke seconded by Dave Hurley, that the Board of Education approves the agendas as follows:

AGENDA

- I. CALL TO ORDER AND ROLL CALL
- II. APPROVAL OF AGENDAS
- III. BUDGET HEARING
 - a. Presentation of Budget and Discussion
 - b. Reception of Visitors, Petitions and Communications
 - c. Adjourn Budget Hearing and Continue Regular Meeting
- IV. CONSENT AGENDA
 - a. Board Minutes
 - i. Regular Meeting – August 15, 2016
 - ii. Special Meeting – September 7, 2016
 - b. Financial/Treasurer's Report
 - i. Alicia Churchman
 - c. Receipts
 - d. Expenditures
 - e. Activity Funds
 - f. Food Service Report
 - g. Extra-Curricular Expense Report
- V. RECEPTION OF VISITORS/PUBLIC COMMENT
 - a. Bus Lease
 - b. Theresa Mortland/Dianne Bick
- VI. COMMUNICATIONS
 - a. Board Committee Reports
 - i. Personnel
 - ii. Negotiations
 - iii. Finance
 - b. Administrative Reports
 - i. Superintendent's Report
 - 1. Board Member Training Update
 - 2. Board Member Renewal Interest
 - ii. Principals Reports
 - 1. Elementary School – Kathy Schell
 - 2. High School – Cheri Burris
- VII. DISCUSSION ITEMS
 - a. Personnel
 - b. Fundraisers

- c. School Van
 - d. Budget
 - e. First Reading Board Policy Updates
 - f. Recognition of Schools
- VIII. OTHER BUSINESS
- IX. EXECUTIVE SESSION – For the purpose of considering the appointment, employment, compensation, discipline, performance or dismissal of specific employees, or any other issues that may be properly considered under executive session order.
- X. ACTION ITEMS
- a. Personnel
 - b. Fundraisers
 - c. Van Bids
 - d. Van Purchase
 - e. Budget
 - f. Bus Lease
 - g. Recognition of Schools
 - h. Any Other Action Resulting from Executive Session
- XI. INFORMATION ITEMS
- XII. ADJOURN

Budget Hearing Agenda

- I. PRESENTATION OF BUDGET & DISCUSSION
- II. RECEPTION OF VISITORS, PETITIONS AND COMMUNICATIONS
- III. ADJOURN BUDGET HEARING AND CONTINUE REGULAR MEETING

Board polled:

Fraley - yes	Klocke - yes
Friedel – absent	Longnecker - absent
Hagen - yes	Nelson - absent
Hurley - yes	

Motion carried.

Mrs. Alicia Churchman gave the Board a handout at the beginning of the Budget Hearing, including projected budget outcomes for the next three years. This year it is forecasted that at year end, the district will be at a negative \$186,000.00 next year will be at a negative \$15,000.00 and the year after will be at a positive \$9,606.00. The forecasted figures are figured with a pay freeze for the next year CEA Contract. Health Insurance is budgeted at a yearly increase of 5% although the past years 12% has been typical – with MISSVIC using cash reserves to offset the remainder of the loss. The increased ADA will not affect the budget figures for 2 more years. The increase in Elementary staff has also caused extra expense. Dr. Sievers will have to complete a deficit reduction plan. Dr. Sievers also informed the Board that the Finance Committee will be having meetings soon concerning the expenditures of the sales tax revenue and the health/life/safety funds. There are several large projects that will need to be completed.

A motion was made by Janine Hagen at 6:37 p.m., seconded by Keith Klocke that the Board of Education adjourns the budget hearing portion of the meeting and continues with the regular meeting.

Board polled:

Fraley - yes	Klocke - yes
Friedel – absent	Longnecker - absent
Hagen - yes	Nelson - absent
Hurley - yes	

Motion carried.

A motion was made by Dave Hurley, seconded by Keith Klocke that the Board of Education approves items on the consent agenda inclusive of:

- a. Board Minutes
 - i. Regular Meeting – August 15, 2016
 - ii. Special Meeting – September 7, 2016
- b. Financial/Treasurer’s Report
 - 1. Alicia Churchman
- c. Receipts
- d. Expenditures
- e. Activity Funds
- f. Food Service Report
- g. Extra-Curricular Expense Report

Board polled:

Fraley - yes	Klocke - yes
Friedel – absent	Longnecker - absent
Hagen - yes	Nelson - absent
Hurley - yes	

Motion carried.

A motion was

Reception of Visitors/Public Comment:

Alicia Churchman stated that the state is currently in arrears to the district in the amount of \$155,144.79. She also stated that the tax payment will be needed by Friday to make the payroll.

Mr. Ben Hannewinkle from Central States Bus Company was in attendance. He stated that he had met with Dr. Sievers, and Jody Heidenreich about a month ago to figure for the bus lease coming due. He gave information packets to the Board concerning a bid proposal from Central States. It was for the for the same dollar amount as the previous lease agreement. He stated they had discussed the option of removing 1 route, and the possibility of a 54 passenger wheelchair bus. The buses would be the same as they are now as far as the options included.

Board Committee Reports:

Personnel - Dr. Sievers stated that she would have Teresa Mortland and Dianne Bick speak during executive session.

Negotiations – the CEA contract has been settled for a 1 year term.

Finance – Dr. Sievers informed the Board that the HVAC controller at the Elementary has reached a critical stage, and will need to be replaced sooner rather than later. This will cause the work on the doors at the High School to be placed on “hold” for now. She also informed the Board that the carbon monoxide detectors were being installed at the High School. She has also ordered test kits for the water at the schools to be proactive in establishing the quality of the piping at the High School.

Communications:

Superintendent-

Principals-

Neither in attendance

Discussion Items:

Dr. Sievers stated that the Board would be asked to accept the resignation of Ms. Tammy Kress. She stated that she had conducted interviews for the Elementary Aide position and would like to recommend Anna Rose. The stipend paid positions will need to be renewals for the letters of interest received so far. There has been some interest in the Girls Basketball position, this will hopefully be presented at the October meeting. Kerry Lorton has asked that both stipends be paid to her for Volleyball and Asst. Volleyball since she is filling both positions. The administrative salary report will need to be approved to send to ISBE. And the Board will need to establish committee members to both the Insurance committee and the Consultation committee as stated in the CEA contract. The fundraisers for Board approval have been listed and included in the Board packets. Hurley Dodge has given a very good deal on a new van for the District. Of the old vans that were just bided out and sold due to safety issues, one has to be replaced for District use. The first reading of board policy changes is included.

Other:

N/A

Executive Session:

A motion was made at 7:15 p.m. by Janine Hagen, seconded by Dave Hurley that the Board of Education enters into executive session.

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1). Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. ILCS 120/2(c)(2). The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10).

Board polled:

Fraley - yes	Klocke - yes
Friedel – absent	Longnecker - absent
Hagen - yes	Nelson - absent
Hurley - yes	

Motion carried.

A motion was made at 8:11 p.m. by Keith Klocke, seconded by Janine Hagen that the Board of Education returns to Open Session to continue meeting and take any appropriate action.

Board polled:

Fraley - yes	Klocke - yes
Friedel – absent	Longnecker - absent
Hagen - yes	Nelson - absent
Hurley - yes	

Motion carried.

A motion was made that the Board of Education accepts the resignation of Tammy Kress effective August 17, 2016.

Board polled:

Fraleley - yes	Klocke - yes
Friedel – absent	Longnecker - absent
Hagen - yes	Nelson - absent
Hurley - yes	

Motion carried.

A motion was made by Dave Hurley, seconded by Keith Klocke that the Board of Education approves to add the commodity duties to the Head Cook/Director of Food Services job description with a \$1,000.00 increase in salary.

Board polled:

Fraleley - yes	Klocke - yes
Friedel – absent	Longnecker - absent
Hagen - yes	Nelson - absent
Hurley - yes	

Motion carried.

A motion was made by Keith Klocke, seconded by Janine Hagen that the Board of Education reaffirms the received letters of interest for the stipend paid positions.

Board polled:

Fraleley - yes	Klocke - yes
Friedel – absent	Longnecker - absent
Hagen - yes	Nelson - absent
Hurley - yes	

Motion carried.

A motion was made by Janine Hagen, seconded by Dave Hurley that the Board of Education approves to split the stipend pay for Student Council to two positions.

Board polled:

Fraleley - yes	Klocke - yes
Friedel – absent	Longnecker - absent
Hagen - yes	Nelson - absent
Hurley - yes	

Motion carried.

A motion was tabled that the Board of Education approves to hire for Assistant High School Volleyball Coach, and for Assistant High School Girls Basketball.

A motion was made by Keith Klocke, seconded by Janine Hagen that the Board of Education approves to hire Anna Rose as an Elementary Classroom Aide for as long as the special education students requiring the services of a classroom aide are enrolled in the school district during the 2016-2017 school year.

Board polled:

Fraleley - yes	Klocke - yes
Friedel – absent	Longnecker - absent

Hagen - yes
Hurley - yes

Nelson - absent

Motion carried.

A motion was made by Dave Hurley, seconded by Janine Hagen that the Board of Education approves the Administrative salary report as presented.

Board polled:

Fraley - yes
Friedel – absent
Hagen - yes
Hurley - yes

Klocke - yes
Longnecker - absent
Nelson - absent

Motion carried.

A motion was tabled that the Board of Education establishes an Insurance Committee and a Consultation Committee per the CEA contract. (articles 11.3 and 12.1). And that the Board of Education also appoints the following members to the committees:

Insurance:

Consultation:

Board polled:

Fraley - yes
Friedel – absent
Hagen - yes
Hurley - yes

Klocke - yes
Longnecker - absent
Nelson - absent

Motion carried.

A motion was made by Keith Klocke seconded by Janine Hagen that the Board of Education approves the fundraisers presented for the 2016-2017 school year.

Board polled:

Fraley - yes
Friedel – absent
Hagen - yes
Hurley - yes

Klocke - yes
Longnecker - absent
Nelson - absent

Motion carried.

A motion was made by Dave Hurley, seconded by Keith Klocke that the Board of Education accepts the van bid from Claude Collins in the amount of \$650.00 for the 2001 Dodge Caravan, effective September 7, 2016.

Board polled:

Fraley - yes
Friedel – absent
Hagen - yes
Hurley - yes

Klocke - yes
Longnecker - absent
Nelson - absent

Motion carried.

A motion was made by Keith Klocke, seconded by Janine Hagen that the Board of Education approves to purchase a new school van from Hurley Dodge in the proposed amount of \$21,771.00.

Board polled:

Fraley - yes	Klocke - yes
Friedel – absent	Longnecker - absent
Hagen - yes	Nelson - absent
Hurley - yes	

Motion carried.

A motion was made by Janine Hagen, seconded by Dave Hurley that the Board of Education approves to adopt the presented budget for the Fiscal year 2016-2017.

Board polled:

Fraley - yes	Klocke - yes
Friedel – absent	Longnecker - absent
Hagen - yes	Nelson - absent
Hurley - yes	

Motion carried.

A motion was made by Keith Klocke, seconded by Dave Hurley that the Board of Education approves a request for proposal to receive bus lease bids.

Board polled:

Fraley - yes	Klocke - yes
Friedel – absent	Longnecker - absent
Hagen - yes	Nelson - absent
Hurley - yes	

Motion carried.

A motion was made by Janine Hagen, seconded by Keith Klocke that the Board of Education approves the “Recognition of Schools” as presented.

Board polled:

Fraley - yes	Klocke - yes
Friedel – absent	Longnecker - absent
Hagen - yes	Nelson - absent
Hurley - yes	

Motion carried.

INFORMATIONAL ITEMS:

September 23 – Homecoming Parade/Pep Rally/Football Game
October 17 – Regular Board Meeting

With no further business to discuss, a motion was made by Keith Klocke seconded by Janine Hagen that the Board of Education adjourns the meeting at 8:18 p.m.

Board polled:

Fraley - yes	Klocke - yes
Friedel – absent	Longnecker - absent

Hagen - yes
Hurley - yes

Nelson - absent

Motion carried.

Respectfully submitted,



President, Board of Education



Secretary, Board of Education