

**MINUTES OF A REGULAR MEETING OF THE BOARD OF
EDUCATION
OF CALHOUN COMMUNITY UNIT SCHOOL DISTRICT #40
OF CALHOUN AND GREENE COUNTIES, ILLINOIS**

A Regular meeting of the Board of Education in Calhoun Community Unit School District #40, consisting of Calhoun and portions of Greene Counties, Illinois was called to order by Board President Luke Fraley at 6:32 p.m. Monday, August 15, 2016 in the District Unit Office.

Upon roll being called the following board members were present: Luke Fraley, Tony Friedel, Janine Hagen, Dave Hurley, Keith Klocke, Laura Longnecker, Hannah Nelson.

Others in attendance were: Kate Sievers, Tiara Lorsbach, Cheri Burris, Alicia Churchman, Ed Wickenhauser, Kari Fraley, Christie Lorsbach, Angie Goode, Caleb Goode, Alex Heeb.

A motion was made by Tony Friedel seconded by Janine Hagen, that the Board of Education approves the agendas as follows:

AGENDA

- I. CALL TO ORDER AND ROLL CALL
- II. APPROVAL OF AGENDA
- III. CONSENT AGENDA
 - a. Board Minutes
 - i. Regular Meeting – July 18, 2016
 - ii. Special Meeting – August 1, 2016
 - b. Financial/Treasurer’s Report June and July
 - i. Alicia Churchman
 - 1. IMRF Employee Update
 - c. Receipts
 - d. Expenditures
 - e. Activity Funds
 - f. Food Service Report
 - g. Extra-Curricular Expense Report
- IV. RECEPTION OF VISITORS/PUBLIC COMMENT
- V. COMMUNICATIONS
 - a. Board Committee Reports
 - i. Finance
 - ii. Personnel
 - iii. Negotiations
 - b. Administrative Reports
 - i. Superintendent’s Report
 - 1. Board Member Training Update
 - 2. Board Member Renewal Interest
 - 3. Pel Industries – Merchandise License Agreement
 - ii. Principals Reports
 - 1. Elementary School – Kathy Schell
 - 2. High School – Cheri Burris
- VI. DISCUSSION ITEMS
 - a. Personnel
 - i. Stipend Paid Position Contract Renewals
 - ii. Advertised Positions:
 - 1. High School Assistant Girls Basketball
 - 2. High School Assistant Volleyball
 - 3. Elementary Aides
 - iii. IMRF Employees
 - iv. EIS Report

- b. Fundraisers
 - c. Property Easement
 - d. Intergovernmental Agreement (Jerseyville)
 - e. Travel Reimbursement Law
 - f. Van Bids
 - g. Bus Route
 - h. Budget Display
 - i. Activity Trips
 - j. Two Sport Participation
 - k. Tractor Bid
 - l. Season Pass
- VII. OTHER BUSINESS
- VIII. EXECUTIVE SESSION – For the purpose of considering the appointment, employment, compensation, discipline, performance or dismissal of specific employees, or any other issues that may be properly considered under executive session order.
- IX. ACTION ITEMS
- a. Personnel
 - i. Negotiations
 - ii. Stipend Paid Position Contract Renewals
 - iii. Advertised Positions:
 - 1. High School Assistant Girls Basketball
 - 2. High School Assistant Volleyball
 - 3. Elementary Aides
 - iv. IMRF Employees
 - v. EIS Report
 - b. Fundraisers
 - c. Property Easement
 - d. Intergovernmental Agreement (Jerseyville)
 - e. Travel Reimbursement
 - f. Van Bids
 - g. Bus Route
 - h. Budget Display
 - i. Activity Trips
 - j. Two Sport Participation
 - k. Tractor Bid
 - l. Season Pass
 - m. Any Other Action Resulting from Executive Session
- X. INFORMATION ITEMS
- XI. ADJOURN

Board polled:

Fraley - yes	Klocke - yes
Friedel – yes	Longnecker - yes
Hagen - yes	Nelson - yes
Hurley - yes	

Motion carried.

Mrs. Alicia Churchman gave the treasurers report. She has spoken with IMRF representatives, and if the District is aware there was a discrepancy in the past it is obligated to let them apply. The adjustment; which will be under a \$1,500.00 cost to the district; will be payable as a rate adjustment rather than a lump sum payment. She stated that the treasurer reports were distributed today due to a software malfunction, Chalkable was able to fix, but just today. The monies due the Bank of Calhoun were deposited to the district account in error by the bank, in December rather than being paid on the bond as due, and that has been straightened out as well. The state of Illinois is currently in arrears to the District in the amount of \$83,342.02.

A motion was made by Tony Friedel, seconded by Laura Longnecker that the Board of Education approves items on the consent agenda inclusive of:

- a. Board Minutes
 - i. Regular Meeting – July 18, 2016
 - ii. Special Meeting – August 1, 2016
- b. Financial/Treasurer’s Report
 - 1. Alicia Churchman
 - a. IMRF Employee Update
- c. Receipts
- d. Expenditures
- e. Activity Funds
- f. Food Service Report
- g. Extra-Curricular Expense Report

Board polled:

Fraley - yes	Klocke - yes
Friedel – yes	Longnecker - yes
Hagen - yes	Nelson - yes
Hurley - yes	

Motion carried.

Reception of Visitors/Public Comment:

Mrs. Kari Fraley was in attendance to speak to the Board concerning the Third grade class at the Elementary. The class is expected to have 26 students. She asked the Board to consider #1) hiring another teacher to be able to split the class to two classrooms, or #2) to hire an Aide to assist in classroom needs. She also inquired if there was a way to make more space in the room, because of the physical constraints of the actual size of the classroom. Mrs. Angie Goode also spoke to the Board concerning the class size, stating that there is just not enough room in the classroom, and if the Board considered an Aide position that it is an Aide with experience and qualifications.

Dr. Sievers stated that the Board would discuss the options for the classroom during executive session of the meeting, and that they would propose action be taken tonight, and thanked the parents for coming to the meeting.

Mrs. Kari Fraley also expressed concerns for keeping a bus route to a local babysitter’s home. She stated that for people to stay in the community, you have to have availability to child care.

Mr. Ed Wickenhauser was in attendance to address the Board concerning a property easement for utility service to property he purchased adjacent to the Elementary school. The Board members were given information and mapping to help clarify his request. The request involved installing an electrical pole and a water line, all of which he stated would be maintained and installed by him. Dr. Sievers stated she would contact him with the decision of the Board.

Board Committee Reports:

Dr. Sievers informed the Board that there would be a negotiations meeting tomorrow at 5:30.

Communications: Superintendent-

Dr. Sievers asked how the Board trainings were going, Mrs. Hannah Nelson stated that she had completed her trainings, and Mr. Keith Klocke has finished one of the trainings and one more to go. The IASB website had been under construction and was still experiencing some problems, so the trainings had been a little difficult. She also informed the Board that she will need information on renewed interest for those members that will be up for re-election this year. She stated that the information from PEL Industries concerning the licensing for "Warrior" merchandise to be placed in Walmart stores was something she had checked in to, but that Walmart already had "Warrior" merchandise in their stores, and that the school didn't own a copyright on the logo.

Principals-

Kathy Schell informed the Board that the current enrollment for the Elementary was 304 students, and that she had a couple of new students that still needed to be enrolled. Dr. Sievers stated the enrollment of the High School was around 150.

Cheri Burris stated that Freshman Orientation would be held Wednesday at the High School. The Football scrimmage game would be this Friday at 6:00, rather than an admission at the gate, people are asked to bring items such as: laundry detergent, deodorant and air fresheners. She also informed the Board that Representative Rodney Davis will be coming to the school to present a certificate to honor the Girls Basketball and Softball teams that went to state competition this year. The FFA will be having an Alumni meeting on August 29th. September 2nd will be the first home football game, which will also include the little cheerleaders. She did have copies of some of the fundraiser requests, but Dr. Sievers stated that the motion for action would be tabled until the CEA Contract was settled.

Discussion Items:

The Board was informed by Dr. Sievers that the stipend paid renewals would be tabled until after the CEA Contract was settled as well. There still have been no applicants for an Assistant Girls Basketball Coach, or an Assistant Girls Volleyball Coach. She stated that Kerry Lorton has inquired about having a JV game schedule, or if she would receive the stipend pay for doing both jobs. The Elementary Aide positions have been interviewed and will need to be hired this evening. The EIS salary/benefit report will need to be approved and reported to ISBE. Mrs. Hannah Nelson stated that she would be in favor of the easement if the existing electrical poles were used. The Intergovernmental agreement with Jerseyville will need to be approved for student transport to East Alton. There is a new law concerning travel reimbursement for Board Members and Employees, which limits the amounts of allowable reimbursements. The District is already in compliance with the new stipulations, but it had been recommended that the Board have an action on the law before September of 2016. The van bids had been received. Mark Baalman was the accepted bid for the 15 passenger van, there was a bid received from Jody Heidenreich for the 2001 Grand Caravan, but it was under the minimum bid. The budget for the 2017 fiscal year is prepared and will be on display in the District office until the September meeting. Alicia Churchman stated there is currently a deficit spending of just under \$118,000.00 but that the District will recognize a savings with no students going to the Garrison school in Jacksonville this year. The District still has positive fund/cash balances. Dr. Sievers stated that the District has made strides in reducing the spending and that the departments are going to have to be even more vigilant about what is spent this year to help reduce the deficit spending. She also stated that the revenue or lack thereof is always dependent on the state budget. The Yearbook and the FFA clubs have both requested trips to their respective conventions in Indianapolis this year. The cost of season athletic passes needs to be set. The two sport participation request is concerning is a request for both Cheerleading and Volleyball participation. Dr. Sievers stated that she would be fine with the approval as long as the coaches could work the scheduling out. The Board discussed that they would not like to approve for just

one season and not all, and that it would not be feasible to offer more than one participation during the other seasons. There was a letter from one of the students, and they would discuss it further during executive session. The tractor bid was placed on the agenda in concern that the tractor had been sitting for the last 4 months unused. The Transportation Director Jody Heidenreich had spoken to Mr. Luke Fraley stating that it currently had a bad tire, so they hadn't been using it, but that it is commonly used for moving parking blocks, moving the bleachers, and maintaining the road through the fairgrounds, among other things. It was suggested that the District could receive services from individuals on an as needed basis for blading, and "emergency" uses needed. It was also discussed to keep the tractor rather than bid it as there would be more value in a trade-in rather than a sale. The board policy was given to the Board members concerning establishing a bus route to a non-route stop. The current policy states that: "Unless the Superintendent or designee establishes new routes, pick-up and drop-off locations for students in day care must be along the District's regular routes..." The stop in question had been in use for 14 years, but the student graduated and it is no longer on a regular route. A letter was given to the Board from the Transportation Director concerning the safety of the passage of the one lane road also, and this would set precedence for any future stops not on a regular route. Past precedence and current policy are both being against the stop have made it an issue as to whether or not it would be allowable this year.

Other:

N/A

Executive Session:

A motion was made at 7:42 p.m. by Hannah Nelson, seconded by Dave Hurley that the Board of Education enters into executive session.

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1). The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10).

Board polled:

Fraley - yes	Klocke - yes
Friedel - yes	Longnecker - yes
Hagen - yes	Nelson - yes
Hurley - yes	

Motion carried.

A motion was made at 9:08 p.m. by Keith Klocke, seconded by Tony Friedel that the Board of Education returns to Open Session to continue meeting and take any appropriate action.

Board polled:

Fraley - yes	Klocke - yes
Friedel - yes	Longnecker - yes
Hagen - yes	Nelson - yes
Hurley - yes	

Motion carried.

Dr. Sievers discussed with the Board the Indoor Door replacement project at the High School. Because of the fact that she would like to use the Health/Life/Safety money the District has

available the project will have to be approved and supervised by the District architect. She has met with the current architect and has received a bid from them in the amount of \$13,500.00 just for their services to oversee the project. This would not include any work or supplies for the project. The overall estimated cost would be \$80,000.00 for 65 interior doors. The Board inquired if the District could use a different architect that might have a reduced fee. Dr. Sievers stated it would have to be an ISBE approved firm, and there is a bidding process to change services. The Health/Life/Safety funds available from ISBE are somewhere in the amount of \$190,000.00.

A motion was tabled that the Board of Education takes action for a new CEA Contract.

A motion was tabled that the Board of Education reaffirms the stipend paid positions.

A motion was tabled that the Board of Education approves to hire for the High School Assistant Girls Basketball and Volleyball coaching positions.

A motion was made that the Board of Education approves to hire Sarah Brunaugh, Joan Roach and Tammy Kress as Elementary Classroom Aides for as long as the enrollment numbers requiring the services of classroom aides are needed in the school district for the 2016-2017 school year.

Board polled:

Fraley - yes	Klocke - yes
Friedel – yes	Longnecker - yes
Hagen - yes	Nelson - yes
Hurley - yes	

Motion carried.

A motion was made by Tony Friedel, seconded by Dave Hurley that the Board of Education approves to begin CEA negotiations upon the date of July 25, 2016, 5:30p.m..

Board polled:

Fraley - yes	Klocke - yes
Friedel – yes	Longnecker - yes
Hagen - yes	Nelson - yes
Hurley - yes	

Motion carried.

A motion was made by Hannah Nelson, seconded by Laura Longnecker that the Board of Education approves IMRF employees (Terry Buchanan, Lloyd Withrow, Steve Miller, and Joseph Stelbrink) to purchase years of omitted service for 2010 and 2011 as presented, and approves Calhoun CUSD #40 to pay the employer portion of the omitted costs.

Board polled:

Fraley - yes	Klocke - yes
Friedel – yes	Longnecker - yes
Hagen - yes	Nelson - yes
Hurley - yes	

Motion carried.

A motion was made by Keith Klocke, seconded by Dave Hurley that the Board of Education approves the EIS Administrator and Teacher Salary and Benefits Report for the school year 2016.

Board polled:

Fraley - yes	Klocke - yes
Friedel – yes	Longnecker - yes
Hagen - yes	Nelson - yes
Hurley - yes	

Motion carried.

A motion was tabled that the Board of Education approves the activity fundraisers for 2016-2017.

A motion was made by Tony Friedel, seconded by Hannah Nelson that the Board of Education approves to grant an easement to Ed Wickenhauser with the following stipulations: that they use existing electric poles for electrical service.

Board polled:

Fraley - yes	Klocke - yes
Friedel – yes	Longnecker - yes
Hagen - yes	Nelson - yes
Hurley - yes	

Motion carried.

A motion was made by Tony Friedel, seconded by Dave Hurley that the Board of Education approves the Intergovernmental agreement with Jersey CUSD #100 to transport students to Woodriver, Illinois on a daily basis at the cost of \$50.00 per day as presented.

Board polled:

Fraley - yes	Klocke - yes
Friedel – yes	Longnecker - yes
Hagen - yes	Nelson - yes
Hurley - yes	

Motion carried.

A motion was made by Janine Hagen seconded by Laura Longnecker that the Board of Education approves to regulate the reimbursement of all travel, meal and lodging expenses for its officers and employees, and also approves to prohibit reimbursing expenses for “entertainment” or expenses that exceed the maximum allowable reimbursement rates.

Board polled:

Fraley - yes	Klocke - yes
Friedel – yes	Longnecker - yes
Hagen - yes	Nelson - yes
Hurley - yes	

Motion carried. Board polled:

A motion was made by Hannah Nelson, seconded by Tony Friedel that the Board of Education accepts the bid received from Mark Baalman in the amount of \$605.00 for the 1999 Dodge 15 passenger van. That the Board of Education also approves to re-bid the 2001 Dodge caravan for a minimum bid of \$650.00

Board polled:

Fraley - yes	Klocke - yes
Friedel – yes	Longnecker - yes
Hagen - yes	Nelson - yes
Hurley - yes	

Motion carried.

A motion was made by Tony Friedel, seconded by Dave Hurley that the Board of Education approves to continue to provide transportation for the established route in Michael called South Prong Hollow Road.

Board polled:

Fraley - yes	Klocke - yes
Friedel – yes	Longnecker - yes
Hagen - yes	Nelson - yes
Hurley - yes	

Motion carried.

A motion was made by Janine Hagen, seconded by Hannah Nelson that the Board of Education approves the tentative budget for 2016-2017, prepared for display in August and adopted at the regular September Board meeting.

Board polled:

Fraley - yes	Klocke - yes
Friedel – yes	Longnecker - yes
Hagen - yes	Nelson - yes
Hurley - yes	

Motion carried.

A motion was made by Tony Friedel, seconded by Laura Longnecker that the Board of Education approves the requested trips of; Yearbook to the Journalism Convention, November 10-13 in Indianapolis. And the FFA to the National Convention in Indianapolis, October 9-21.

Board polled:

Fraley - yes	Klocke - yes
Friedel – yes	Longnecker - yes
Hagen - yes	Nelson - yes
Hurley - yes	

Motion carried.

A motion was made by Tony Friedel, seconded by Janine Hagen that the Board of Education disapproves the request to allow students to participate in multiple sports during each season

Board polled:

Fraley - yes	Klocke - yes
Friedel – yes	Longnecker - yes
Hagen - yes	Nelson - yes
Hurley - yes	

Motion carried.

A motion was not entertained that the Board of Education approves to place for bid the grounds keeping tractor.

A motion was made by Keith Klocke, seconded by Tony Friedel that the Board of Education approves to increase the season passes to: \$90.00 for Adults and \$75.00 for Senior Citizens and Students.

Board polled:

Fraley - yes	Klocke - yes
Friedel – yes	Longnecker - yes
Hagen - yes	Nelson - yes
Hurley - yes	

Motion carried.

INFORMATIONAL ITEMS:

August 17 – First day for Teachers, Freshman Orientation 6:30
August 18 – Kindergarten Open House 6:30
August 19 – Football Scrimmage 6:00
August 22 – Frist day for Students
August 26 – Rodney Davis, presenting State Award

With no further business to discuss, a motion was made by Tony Friedel seconded by Dave Hurley that the Board of Education adjourns the meeting at 8:57 p.m.

Board polled:

Fraley - yes	Klocke - yes
Friedel – yes	Longnecker - yes
Hagen - yes	Nelson - yes
Hurley - yes	

Motion carried.

Respectfully submitted,



President, Board of Education



Secretary, Board of Education