

**MINUTES OF A REGULAR MEETING OF THE BOARD OF  
EDUCATION  
OF CALHOUN COMMUNITY UNIT SCHOOL DISTRICT #40  
OF CALHOUN AND GREENE COUNTIES, ILLINOIS**

A Regular meeting of the Board of Education in Calhoun Community Unit School District #40, consisting of Calhoun and portions of Greene Counties, Illinois was called to order by Board President Luke Fraley at 6:33 p.m. Monday, July 18, 2016 in the District Unit Office.

Upon roll being called the following board members were present: Luke Fraley, Tony Friedel, Janine Hagen, Dave Hurley, Keith Klocke, Laura Longnecker.

Others in attendance were: Kate Sievers, Tiara Lorsbach, Alicia Churchman, Christie Lorsbach, Alex Heeb, Kathy Schell.

A motion was made by Tony Friedel seconded by Janine Hagen, that the Board of Education approves the agendas as follows:

AGENDA

- I. CALL TO ORDER AND ROLL CALL
- II. APPROVAL OF AGENDA
- III. SWEAR IN NEW BOARD MEMBER
  - a. Hannah Nelson for the remainder of the 2016-2017 term (Replacing Mark Eberlin )
- IV. CONSENT AGENDA
  - a. Board Minutes
    - i. Special Meeting – June 22, 2016
    - ii. Regular Meeting – June 22, 2016
  - b. Financial/Treasurer’s Report
    - i. Alicia Churchman
      - 1. IMRF
  - c. Receipts
  - d. Expenditures
  - e. Activity Funds
    - i. WIVC Account
  - f. Food Service Report
  - g. Extra-Curricular Expense Report
- V. RECEPTION OF VISITORS/PUBLIC COMMENT
  - a. Claude Collins
- VI. COMMUNICATIONS
  - a. Board Committee Reports
    - i. Finance
    - ii. Personnel
  - b. Administrative Reports
    - i. Superintendent’s Report
      - 1. Board Member Training Update
    - ii. Principals Reports
      - 1. Elementary School – Kathy Schell
      - 2. High School – Cheri Burris
- VII. DISCUSSION ITEMS
  - a. Personnel
    - i. Negotiations
    - ii. Stipend Paid Position Contract Renewals
    - iii. Advertised Positions:
      - 1. Senior Class Sponsor
      - 2. High School Cheer Sponsor

- 3. High School Assistant Girls Basketball
  - 4. High School Assistant Volleyball
  - 5. Bus Driver
  - iv. Registration Results
  - v. IMRF Employees
  - vi. Accept Resignation/ Post and Advertise
  - vii. Leave of Absence
  - viii. Registration/Enrollment Numbers
  - b. Activity Account
    - i. Close Spanish Account
    - ii. Close Class of 2016 Account
    - iii. Establish Class of 2020 Account
    - iv. Establish Elementary Boys Basketball 5/6 and 7/8 Accounts
  - c. Extra-Curricular Schedules
  - d. Establish Working Cash Fund
  - e. April 2017 Meeting Date Change (April 17, Holiday, change to April 19)
  - f. Destruction of Minutes 18 Months and Older
  - g. Fundraisers
  - h. Special Meeting August 1, 2015 – 5:00 PM (5:30?)
  - i. Illinois Valley Lease Agreement
  - j. Property Easement
  - k. Intergovernmental Agreement
- VIII. OTHER BUSINESS
- IX. EXECUTIVE SESSION – For the purpose of considering the appointment, employment, compensation, discipline, performance or dismissal of specific employees, or any other issues that may be properly considered under executive session order.
- X. ACTION ITEMS
- a. Personnel
    - i. Negotiations (July 25)
    - ii. Stipend Paid Position Contract Renewals
    - iii. Advertised Positions:
      - 1. Senior Class Sponsor
      - 2. High School Cheer Sponsor
      - 3. High School Assistant Girls Basketball
      - 4. High School Assistant Volleyball
      - 5. Bus Driver
    - iv. Post/Advertise (Registration/Enrollment)
    - v. IMRF Employees
    - vi. Accept Resignation/Post Advertise
    - vii. Leave of Absence
  - b. Activity Account
    - i. Close Spanish Account
    - ii. Close Class of 2016 Account
    - iii. Establish Class of 2020 Account
    - iv. Establish Elementary Boys Basketball 5/6 and 7/8 Accounts
  - c. Extra-Curricular Schedules
  - d. Establish Working Cash Fund
  - e. April 2017 Meeting Date Change (April 17, Holiday, change to April 19)
  - f. Destruction of Minutes 18 Months and Older
  - g. Lease – IVEDC
  - h. Property Easement
  - i. Intergovernmental Agreement
  - j. Close WIVC Account
  - k. Any Other Action Resulting from Executive Session
- XI. INFORMATION ITEMS
- a. July 22 – Van Bid Opening
  - b. August 1 – Special Board Meeting
  - c. August 15 – Regular Board Meeting
- XII. ADJOURN

Board polled:

|               |                  |
|---------------|------------------|
| Fraley – yes  | Klocke - yes     |
| Friedel – yes | Hurley - yes     |
| Hagen - yes   | Longnecker – yes |

Motion carried.

A motion was made by Keith Klocke, seconded by Laura Longnecker that the Board of Education approves items on the consent agenda with the additional accounts payable of, UMB \$424.00, Canon \$797.42:

- a. Board Minutes
  - i. Special Meeting – June 22, 2016
  - ii. Regular Meeting – June 22, 2016
- b. Financial/Treasurer’s Report
  1. Alicia Churchman

Treasurer, Alicia Churchman reported that the state is currently in arrears to the District in the amount of \$104,780.21. She stated that the district can hopefully make it through the summer by holding payment on some of the bills, and that hopefully we would receive the tax revenue before the second payroll in September.

- c. Receipts
- d. Expenditures
- e. Activity Funds
  1. WIVC Account
- f. Food Service Report
- g. Extra-Curricular Expense Report

Board polled:

|               |                  |
|---------------|------------------|
| Fraley - yes  | Klocke - yes     |
| Friedel – yes | Longnecker - yes |
| Hagen - yes   | Nelson - yes     |
| Hurley - yes  |                  |

Motion carried.

**Reception of Visitors/Public Comment:**

Dr. Sievers stated that Mr. Claude Collins had expressed interest in speaking to the Board concerning a position he had applied for but that nothing could be done at this time due to the job classification. Claude was not in attendance although he had requested to be placed on the agenda.

**Board Committee Reports:**

N/A

**Communications:**

**Superintendent-**

Dr. Sievers informed the Board that she was currently working on the FY 17 budget. She stated that the prisoners from the work camp had been at the District, and had been painting at the High

School. Registration went well. The teachers that went to the conference in Dallas had a lot of exposure to learning. The Band is currently on their trip to Disney.

**Principals-**

Kathy Schell stated that the Band has been posting updates on Facebook a group of around 50 people were on the trip.

Cheri Burris was not in attendance.

**Discussion Items:**

Dr. Sievers reviewed the items for discussion on the agenda:

The first meeting for negotiations will be held July 25, Luke and Laura are the Board members on the negotiation committee with Tony as an alternate. The stipend renewals will be tabled because of negotiations. The response to the advertised positions: Kaitlyn Hagen for HS Spirit, and Chelsea will continue to help when available. No response for Asst. Volleyball, No response for Asst. Girls Basketball, Heather Reed applied for the Senior Class Sponsor position. Tim Eilerman and Harvey Suhling both applied for a full time bus route. Registration went well; there are an estimated 20 families that haven't been in to register yet. There has been some concern with 4 employees concerning their IMRF reporting from 2010/2011. The Board will be asked to accept the resignation of the HS Guidance Counselor Ms. NaRetta Forrester, she has accepted another position in the North Greene School District, and that position will need to be advertised. Rod Hart is requesting that the Board approve a leave of absence for approximately 6 weeks for a medical leave. Activity funds need to be closed for Spanish and the Class of 2016, and established for the Class of 2020 and to split the accounts of Jr. High Boys Basketball. The April meeting will need to be moved to allow for the holiday. The bi-annual destruction of minutes needs to be approved. Dr. Sievers stated that she would like to approach Warrior Pride for the District fundraising, and have everything flow through Warrior Pride and possibly have one large fundraiser per year to eliminate all of the sales by the activities throughout the year. Concerns would be the Band and FFA and whether or not to include only IHSA sanctioned activities. The Illinois Valley classroom lease is enclosed for the Board to approve. The property easement is a request for utility easement for the property across from the Elementary. An agreement with the Carrollton school District for transporting students to Jacksonville, and the WIVC account will be closed and sent to North Greene as the custodians of the account for the next fiscal year.

**Other:**

N/A

**Executive Session:**

A motion was made at 6:57 p.m. by Tony Friedel, seconded by Laura Longnecker that the Board of Education enters into executive session.

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1). Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2). The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10).

Board polled:

Fraleay - yes

Klocke - yes

Friedel – yes  
Hagen - yes  
Hurley - yes

Longnecker - yes  
Nelson - yes

Motion carried.

A motion was made at 8:50 p.m. by Tony Friedel, seconded by Keith Klocke that the Board of Education returns to Open Session to continue meeting and take any appropriate action.

Board polled:

Fraley - yes  
Friedel – yes  
Hagen - yes  
Hurley - yes

Klocke - yes  
Longnecker - yes  
Nelson - yes

Motion carried.

A motion was made by Tony Friedel, seconded by Dave Hurley that the Board of Education approves to begin CEA negotiations upon the date of July 25, 2016, 5:30p.m..

Board polled:

Fraley - yes  
Friedel – yes  
Hagen - yes  
Hurley - yes

Klocke - yes  
Longnecker - yes  
Nelson - yes

Motion carried.

A motion was tabled that the Board of Education, reaffirms the stipend paid positions.

A motion was made by Keith Klocke, seconded by Tony Friedel that the Board of Education approves to hire Heather Reed as the Senior Class Sponsor, Kaitlyn Hagen as High School Spirit Sponsor, Tim Eilerman and Harvey Suhling as Full Time Bus Drivers.

Board polled:

Fraley - yes  
Friedel – yes  
Hagen - yes  
Hurley - yes

Klocke - yes  
Longnecker - yes  
Nelson - yes

Motion carried.

A motion was made by Tony Friedel, seconded by Laura Longnecker that the Board of Education approves to post and advertise the following positions due to the registration/enrollment numbers: K-8 Elementary school teachers who hold a current PEL. A Special Education teacher who holds a LBS1 license for the 2016-2017 school year.

Board polled:

Fraley - yes  
Friedel – yes  
Hagen - yes  
Hurley - yes

Klocke - yes  
Longnecker - yes  
Nelson - yes

Motion carried.

A motion was tabled that the Board of Education approves IMRF employees to purchase years of omitted service for 2010 and 2011 as presented.

A motion was made by Tony Friedel, seconded by Janine Hagen that the Board of Education accepts the resignation of NaRetta Forrester as High School Guidance Counselor and to post and advertise the position.

Board polled:

|               |                  |
|---------------|------------------|
| Fraley - yes  | Klocke - yes     |
| Friedel – yes | Longnecker - yes |
| Hagen - yes   | Nelson - yes     |
| Hurley - yes  |                  |

Motion carried.

A motion was made by Keith Klocke, seconded by Hannah Nelson that the Board of Education approves the FMLA leave of absence of Rod Hart starting August 9<sup>th</sup>, for approximately 6 weeks, for both Maintenance Director and Bus Driving positions.

Board polled:

|               |                  |
|---------------|------------------|
| Fraley - yes  | Klocke - yes     |
| Friedel – yes | Longnecker - yes |
| Hagen - yes   | Nelson - yes     |
| Hurley - yes  |                  |

Motion carried.

A motion was made by Tony Friedel seconded by Janine Hagen that the Board of Education approves to close the Spanish Club activity fund with the fund balance being transferred to the District Maintenance Activity Fund and to close the Class of 2016 with the fund balance being donated to the High School to start an air conditioning fund. That the Board of Education also approves to establish the activity funds for the Class of 2020, and to separate the 5/6, 7/8 CJHS Boys Basketball activity fund, and to open an activity fund for High School A/C fund.

Board polled:

|               |                  |
|---------------|------------------|
| Fraley - yes  | Klocke - yes     |
| Friedel – yes | Longnecker - yes |
| Hagen - yes   | Nelson - yes     |
| Hurley - yes  |                  |

Motion carried.

A motion was made by Tony Friedel, seconded by Laura Longnecker that the Board of Education approves the Extra-Curricular Schedules as presented.

Board polled:

|               |                  |
|---------------|------------------|
| Fraley - yes  | Klocke - yes     |
| Friedel – yes | Longnecker - yes |
| Hagen - yes   | Nelson - yes     |
| Hurley - yes  |                  |

Motion carried.

A motion was made by Dave Hurley, seconded by Tony Friedel that the Board of Education resolves to establish the Working Cash Fund.

Board polled:

|               |                  |
|---------------|------------------|
| Fraley - yes  | Klocke - yes     |
| Friedel – yes | Longnecker - yes |
| Hagen - yes   | Nelson - yes     |
| Hurley - yes  |                  |

Motion carried.

A motion was made by Tony Friedel, seconded by Laura Longnecker that the Board of Education approves to reschedule the Monday, April 17, 2017 meetings to Wednesday, April 19<sup>th</sup> at 6:00 p.m. for the reorganizational meeting, due to the Easter Monday holiday.

Board polled:

|               |                  |
|---------------|------------------|
| Fraley - yes  | Klocke - yes     |
| Friedel – yes | Longnecker - yes |
| Hagen - yes   | Nelson - yes     |
| Hurley - yes  |                  |

Motion carried.

A motion was made by Tony Friedel, seconded by Hannah Nelson that the Board of Education approves the destruction of minutes 18 months and older.

Board polled:

|               |                  |
|---------------|------------------|
| Fraley - yes  | Klocke - yes     |
| Friedel – yes | Longnecker - yes |
| Hagen - yes   | Nelson - yes     |
| Hurley - yes  |                  |

Motion carried.

A motion was made by Tony Friedel, seconded by Janine Hagen that the Board of Education approves the lease agreement with Illinois Valley Economic Development Center for classroom rent as presented.

Board polled:

|               |                  |
|---------------|------------------|
| Fraley - yes  | Klocke - yes     |
| Friedel – yes | Longnecker - yes |
| Hagen - yes   | Nelson - yes     |
| Hurley - yes  |                  |

Motion carried.

A motion was tabled that the Board of Education approves to grant an easement.

A motion was made by Janine Hagen, seconded by Laura Longnecker, that the Board of Education approves the Intergovernmental Agreement with Carrollton CUSD #1 to transport students to Jacksonville, Illinois on a daily basis at the cost of \$50.00 per day as presented.

Board polled:

|              |              |
|--------------|--------------|
| Fraley - yes | Klocke - yes |
|--------------|--------------|

Friedel – yes  
Hagen - yes  
Hurley - yes

Longnecker - yes  
Nelson - yes

Motion carried.

A motion was made by Tony Friedel, seconded by Keith Klocke that the Board of Education approves to close the WIVC account and disburse the remaining funds to North Greene School District.

Board polled:

Fraley - yes  
Friedel – yes  
Hagen - yes  
Hurley - yes

Klocke - yes  
Longnecker - yes  
Nelson - yes

Motion carried.

**INFORMATIONAL ITEMS:**

August 1 – Special Meeting 5:30 p.m.

With no further business to discuss, a motion was made by Tony Friedel seconded by Dave Hurley that the Board of Education adjourns the meeting at 8:57 p.m.

Board polled:

Fraley - yes  
Friedel – yes  
Hagen - yes  
Hurley - yes

Klocke - yes  
Longnecker - yes  
Nelson - yes

Motion carried.

Respectfully submitted,



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President, Board of Education



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Secretary, Board of Education