

**MINUTES OF A REGULAR MEETING OF THE BOARD OF  
EDUCATION  
OF CALHOUN COMMUNITY UNIT SCHOOL DISTRICT #40  
OF CALHOUN AND GREENE COUNTIES, ILLINOIS**

A Regular meeting, of the Board of Education in Calhoun Community Unit School District #40, consisting of Calhoun and portions of Greene Counties, Illinois was called to order by Board President Luke Fraley at 6:34 p.m. Monday, March 20, 2017 in the District Unit Office.

Upon roll being called the following board members were present: Luke Fraley, Tony Friedel, Janine Hagen absent, Dave Hurley absent, Keith Klocke, Laura Longnecker, Hannah Nelson.

Others in attendance were: Kate Sievers, Tiara Lorsbach, Cheri Burris, Kathy Schell, Teresa Mortland, Violet Becker, Ann Gilman, Rachel McGlasson, Jess Oswald.

A motion was made by Hannah Nelson, seconded by Tony Friedel that the Board of Education approves the agenda inclusive of:

- I. CALL TO ORDER AND ROLL CALL
- II. APPROVAL OF AGENDA
- III. CONSENT AGENDA
  - a. Board Minutes
    - i. Regular Meeting – February 22, 2017
    - ii.
    - iii. Alicia Churchman
  - b. Receipts
  - c. Expenditures
  - d. Activity Funds
  - e. Food Service Report
  - f. Extra-Curricular Expense Report
- IV. RECEPTION OF VISITORS/PUBLIC COMMENT
  - a. Jess Oswald – Student of the Month
  - b. Ann Gilman – STEM Class Presentation
  - c. Heidi Doyle – Plan Book Presentation
- V. COMMUNICATIONS
  - a. Board Committee Reports
    - i. Personnel – N/A
    - ii. Negotiations – N/A
    - iii. Finance – N/A
    - iv. Insurance – N/A
    - v. Consultation – N/A
  - b. Administrative Reports
    - i. Superintendent’s Report
      - 1. Attorney Fee
      - 2. Board Member Recognition
    - ii. Principals Reports
      - 1. Elementary School – Kathy Schell
      - 2. High School – Cheri Burris
- VI. DISCUSSION ITEMS
  - a. Personnel
  - b. Bus Lease
  - c. Ag Science
  - d. Shop Items for Bid
  - e. Copier Bid
  - f. RFP - District Repair Services
  - g. E-Rate Consulting

- h. IHSA Membership
- i. Football Lawn Care
- VII. OTHER BUSINESS
- VIII. EXECUTIVE SESSION – For the purpose of considering the appointment, employment, compensation, discipline, performance or dismissal of specific employees, or any other issues that may be properly considered under executive session order.
- IX. ACTION ITEMS
  - a. Personnel
  - b. Bus Lease
  - c. Ag Science Class
  - d. Shop Items for Bid
  - e. Copier Bid
  - f. RFP – District Repair Services
  - g. E-Rate Consulting
  - h. IHSA Membership
  - i. Football Lawn Care
  - j. Any Other Action Resulting from Executive Session
- X. INFORMATION ITEMS
  - April 14 – No School, Holiday
  - April 17 – No School, Holiday
  - WEDNESDAY – April 19 – Regular Board Meeting
  - April 26 – NHS Blood Drive
- XI. ADJOURN

Board polled:

Fraley - yes	Klocke - yes
Friedel – yes	Longnecker - yes
Hagen – absent	Nelson - yes
Hurley - absent	

Motion carried.

A motion was made by Tony Friedel, seconded by Hannah Nelson that the Board of Education approves items on the consent agenda with the addition of a payment due to Metro Computers in the amount of \$2,567.74:

- a. Board Minutes
  - i. Regular Meeting – February 22, 2017
- b. Financial/Treasurer’s Report
  - i. Alicia Churchman
- c. Receipts
- d. Expenditures
- e. Activity Funds
- f. Food Service Report
- g. Extra-Curricular Expense Report

Board polled:

Fraley - yes	Klocke - yes
Friedel – yes	Longnecker - yes
Hagen – absent	Nelson - yes
Hurley - absent	

Motion carried.

**Reception of Visitors/Public Comment:**

Teresa Mortland and Violet Becker were in attendance with pizza and chef salads for the Board meeting, with the interest of serving 'ala-carte' next year at the schools. Mrs. Mortland said this has been a good source of revenue at the Brussels District, and she thought it would work well here too. The Board members were asked to consider this for the next school year.

Mrs. Ann Gilman was in attendance to give the Board members information about the STEM class she is teaching. She informed the Members that her class has been working on a Glider project with Boeing engineers. The Students have been building gliders for an upcoming competition. There have been Engineers from Boeing that have visited the class and have given input, as well as Dr. Burch helping with the projects. The students will also get to visit Boeing later in the year. Mrs. Gilman did state the supplies for the class have been an added expense and that some of the students and parents have donated materials.

Mrs. Heidi Doyle will be in attendance at the regular April board meeting to do a presentation on the planbook.

**Board Committee Reports:**

N/A

**Communications:**

Dr. Sievers stated that the Consultation Committee met prior to the Board meeting. She stated she felt she could be a little more communicative to the staff concerning the anticipated needs of staffing as they arise for the new positions hired after the school year starts. When they estimate needs for budgeting at the beginning of the year, they try to keep the costs/needs to the absolute minimum to be fiscally responsible, there are always things throughout the year that you just can't anticipate. She stated she will try to keep a more transparent communication from both herself and the Principals moving forward. She stated that Mr. Luke Fraley had inquired at the meeting about the good things happening throughout the District too, and the reply from both Mrs. Gilman and Mrs. Lorsbach were that the rapport was good, and there was no longer the 'anti-trust' factor that there had been in the past.

**Superintendent-**

Dr. Sievers informed the Board that the attorney fees from Rammelkamp/Bradney would be raised by \$15.00 per hour this year. The fees had been stagnant for the past several years, so she didn't feel \$15.00 was a big jump, and they were still the lowest charging in our area. Mrs. Sievers recognized Keith Klocke and thanked him for his service to the Board 'again' filling in for the remainder of Robin Hillens term. Keith said he felt the Board was in sound shape, with good administration.

**Principals-**

Mrs. Schell informed the Board that the Elementary is 'knee deep' in the PARCC testing. However, the District internet service has been a big issue. She was pleased that the state had granted permission for paper/pencil testing for the 7<sup>th</sup> and 8<sup>th</sup> grade for the remainder of testing this year. There were several students that placed well in the Modern Woodman speeches competing with other local schools. The Board was anxious to hear about the "BAM" awards for the month, she said it has been going great, and that 12 students were selected this month. The winners were treated to a lunch from Subway.

Mrs. Burris stated that Jess Oswald is the High School student of the month, but is currently out at the softball field for a game. Cody Gilman had prepared an SAE for FFA competition for his AG sales/wood cutting business. He will compete at the State this week; he is one of 5 students in the state to achieve this. Several Band members competed in an ensemble they won first superior in the competition at Southwestern. The FFA will be visiting the State Capital. The FFA Alumni will be holding a meeting at Straight Home in April. The Yearbook club was awarded a "Golden Dozen" award, which is a national competition with approximately 1,200 other schools. The CTE grant money has still not been received for this year. Upon speaking with Mr. Tim VanHovlen at the region office, the hold-up remains with the state budget not being settled. Career Fair will be held this Thursday in Jerseyville, the students attending will also get treated to lunch at McDonalds. The SAT testing will take place April 4<sup>th</sup>, as well as the PSAT testing on April 5<sup>th</sup> for the sophomores, and April 6<sup>th</sup> for the freshman. The Sports Banquet will be Thursday evening at the High School. And the FFA AG sales team attended a CDE this past week. She handed a copy of the proposed master schedule to the Board Members and reviewed several different scenarios with them for the scheduling of the next school year.

Mrs. Schell stated that there have been 8 new students in the last 2 weeks.

Mrs. Burris also informed the Board that Mrs. Jahnee Hillen was meeting with the incoming freshman and families this week one on one during the evenings to get a feel for their interests, and for scheduling purposes.

#### **Discussion Items:**

Ms. Anna Rose has submitted her letter of resignation; she has found other employment, more aligned with her degree. Mr. John Bittles has also submitted his resignation as Special Route Driver. Dr. Sievers would like to recommend Eric Kallal and Duane Sievers as Volunteer Assistant Softball coaches. She would also like to advertise for the Grounds Keeping position. Mr. Longnecker has asked to advertise for a Volunteer Assistant Baseball Coach. There are a few positions being RIF'd Dr. Sievers has already spoken to the employees affected, two Classroom Aides, one Bus Aide and one Teacher. She is currently working with Central States Bus Company to retain a bus from the current fleet to have as a spare and to bid out buses #7 and #9 due to the age and repair costs involved. There are a couple of items that will be up for bid from the IT Shop; a radial arm saw and a welder. There was a bid submitted in the amount of \$100.00 from Mt. Gilead Baptist Church. There was a handout to the Board Members concerning the contracting services for the E-Rate application for the District. Dr. Sievers stated she feels we would not miss out on any available funding with a company that concentrates solely on the E-Rate processing. The IHSA contract is due for renewal. The football field care contract is up for bidding as Hurley Turf will no longer be providing the service.

#### **Other:**

N/A

#### **Executive Session:**

A motion was made at 7:25 p.m. by Tony Friedel, seconded by Laura Longnecker that the Board of Education enters into executive session.

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1). ILCS 120/2(c)(2). Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more

classes of employees. 5 ILCS 120/2(c)(2). The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10).

Board polled:

Fraley – yes	Klocke - yes
Friedel – yes	Longnecker - yes
Hagen – absent	Nelson - yes
Hurley - absent	

Motion carried.

A motion was made at 7:54p.m. by Keith Klocke, seconded by Tony Friedel that the Board of Education returns to Open Session to continue meeting and take any appropriate action.

Board polled:

Fraley – yes	Klocke - yes
Friedel – yes	Longnecker - yes
Hagen – absent	Nelson - yes
Hurley - absent	

Motion carried.

A motion was made by Tony Friedel seconded by Keith Klocke that the Board of Education approves to accept the resignation of Ms. Anna Rose as an Elementary Teacher’s Aide effective March 24, 2017, and Mr. John Bittles as Special Route Driver effective March 20, 2017.

Board polled:

Fraley – yes	Klocke - yes
Friedel – yes	Longnecker - yes
Hagen – absent	Nelson - yes
Hurley - absent	

Motion carried.

A motion was made by Tony Friedel, seconded by Hannah Nelson that the Board of Education adopts a resolution for honorable dismissal of Educational Support Staff:

**RESOLUTION AUTHORIZING THE REDUCTION OF CERTAIN  
NON-CERTIFIED/EDUCATIONAL SUPPORT PERSONNEL AND  
EDUCATIONAL SUPPORT SERVICES**

**WHEREAS**, the Board of Education of Calhoun Community Unit School District No. 40 has received the reports and recommendations of the Superintendent of Schools regarding reduction in the number of educational support personnel for the 2017-2018 school year due to uncertainty over future funding and economic necessity causing the discontinuance of certain educational support services and the reduction of certain educational support personnel consistent with Section 10-23.5 of the Illinois School Code; and

**WHEREAS**, the Board of Education determines that because of uncertainty over future funding and economic necessity for the 2017-2018 school year, it is now necessary and prudent to reduce some particular types of educational support services and the related positions.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of Calhoun Community Unit School District No. 40, as follows:

**Section 1.** That the number of educational support personnel employed by the Board of Education be decreased due to uncertainty over future funding and economic necessity causing the discontinuance of certain educational support services. The following educational support personnel are hereby honorably dismissed as employees of the District, together with a statement of honorable dismissal, effective the last day of the present 2016-2017 school term and the following particular types of educational support services are being reduced accordingly:

**Carolyn Branham – Special Route Transportation Aide**  
**Sarah Brunaugh – Classroom Aide**  
**Joan Roach – One on One Aide**

**Section 2.** That the President and Secretary of this Board of Education are hereby authorized and directed to cause written notice to be given of this Board’s action with regard to each of the aforesaid educational support personnel for the 2017-2018 school term. The notice shall be substantially in the form of **Exhibit 1** attached hereto and made a part thereof for the respective employees. The Superintendent, or the Superintendent’s designee, as the Board’s agent, is authorized to take whatever actions are necessary to implement this Resolution.

**Section 5.** This Resolution shall be in full force and effect upon its adoption.

**ADOPTED** this 20<sup>th</sup> day of March, 2017, at a duly called meeting of the Board of Education, Calhoun Community Unit School District No. 40, all as provided by law and further adopted at that meeting upon a roll call vote as reflected in the minutes of said meeting.

\_\_\_\_\_  
President, Board of Education

ATTEST:

\_\_\_\_\_  
Secretary, Board of Education

Board polled:

Fraley – yes	Klocke - yes
Friedel – yes	Longnecker - yes
Hagen – absent	Nelson - yes
Hurley - absent	

Motion carried.

A motion was made by Tony Friedel, seconded by Hannah Nelson that the Board of Education resolves to adopt a resolution for honorable dismissal of Non-Tenured Personnel to include:

**RESOLUTION AUTHORIZING THE NOTICE OF NON-RENEWAL**

**WHEREAS**, the Board of Education of Calhoun Community Unit School District No. 40 has received the

recommendations of the Superintendent regarding the employment decisions referred to herein.

**BE IT RESOLVED** by the Board of Education of Calhoun Community Unit School District No. 40, as follows:

**Section 1:** That this Board of Education hereby determines that **Emily Nash** shall not be re-employed as a teacher in this School District for the next ensuing school term and accordingly, that the present contracts of employment of **Emily Nash** shall terminate at the close of the present 2016-2017 school term.

**Section 2:** That the President and Secretary of this Board of Education are hereby authorized and directed to give to **Emily Nash** notice of this Board's decision to not re-employ said teacher for the next ensuing school term (2017-2018) which shall be substantially in the form of **Exhibit 1** attached hereto and made a part hereof. The Superintendent, or the Superintendent's designee, as the Board's agent, is authorized to take whatever actions are necessary to implement this Resolution.

**Section 3:** This Resolution shall be in full force and effect from and after its adoption.

**ADOPTED** this 20<sup>th</sup> day of March, 2017, at a duly called meeting of the Board of Education, Calhoun Community Unit School District No. 40, all as provided by law and further adopted at that meeting upon a roll call vote as reflected in the minutes of said meeting.

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President, Board of Education

ATTEST:

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Secretary, Board of Education

Board polled:

Fraley – yes	Klocke - yes
Friedel – yes	Longnecker - yes
Hagen – absent	Nelson - yes
Hurley - absent	

Motion carried.

A motion was made by Hannah Nelson, seconded by Laura Longnecker that the Board of Education approves to hire Eric Kallal and Duane Sievers as the Volunteer Assistant High School Softball Coaches.

Board polled:

Fraley – yes	Klocke - yes
Friedel – yes	Longnecker - yes
Hagen – absent	Nelson - yes
Hurley - absent	

Motion carried.

A motion was made by Keith Klocke, seconded by Tony Friedel that the Board of Education approves to post and or advertise for the Volunteer Assistant Baseball Coach, and a District Groundskeeper, and allows Dr. Kate Sievers to hire the positions, to be approved at the regular April Board Meeting.

Board polled:

Fralely – yes	Klocke - yes
Friedel – yes	Longnecker - yes
Hagen – absent	Nelson - yes
Hurley - absent	

Motion carried.

A motion was made by Tony Friedel, seconded by Hannah Nelson that the Board of Education approves the seniority list (Joint Committee Seniority List) as presented.

Board polled:

Fralely – yes	Klocke - yes
Friedel – yes	Longnecker - yes
Hagen – absent	Nelson - yes
Hurley - absent	

Motion carried.

A motion was tabled that the Board of Education approves an agreement with Central States bus to provide a replacement bus as a spare for the district.

A motion was tabled that the Board of Education approves the High School to count a third year or above Ag Science Class as a science credit towards graduation credits.

A motion was made by Laura Longnecker, seconded by Hannah Nelson that the Board of Education place bid notice for a Welder and a Radial Arm Saw from the High School Shop Class, and that the advertisement be postponed pending more items to place with the advertisement to save on advertising cost.

Board polled:

Fralely – yes	Klocke - yes
Friedel – yes	Longnecker - yes
Hagen – absent	Nelson - yes
Hurley – absent	

Motion carried.

A motion was made by Hannah Nelson, seconded by Laura Longnecker that the Board of Education accepts the bid for the Sharp Copier as presented.

Board polled:

Fralely – yes	Klocke - yes
Friedel – yes	Longnecker - yes
Hagen – absent	Nelson - yes
Hurley - absent	

Motion carried.



A motion was tabled that the Board of Education approves to accept the bid for the Elementary controller.

A motion was made by Tony Friedel, seconded by Laura Longnecker that the Board of Education approves to contract the USAC E-Rate services.

Board polled:

Fraley – yes	Klocke - yes
Friedel – yes	Longnecker - yes
Hagen – absent	Nelson - yes
Hurley - absent	

Motion carried.

A motion was made by Keith Klocke, seconded by Hannah Nelson that the Board of Education approves to renew the IHSA membership for the 2017/2018 school year.

Board polled:

Fraley – yes	Klocke - yes
Friedel – yes	Longnecker - yes
Hagen – absent	Nelson - yes
Hurley - absent	

Motion carried.

A motion was made tabled that the Board of Education approves a new company to service the football lawn care.

**INFORMATIONAL ITEMS:**

- April 1 – Holler Hustle
- April 14 – No School, Holiday
- April 17 – No School, Holiday
- WEDNESDAY, April 19 – Regular Board Meeting (Reorganization at 6:00)
- April 26 – NHS Blood Drive

With no further business to discuss, a motion was made by Keith Klocke seconded by Tony Friedel that the Board of Education adjourns the meeting at 8:01 p.m.

Board polled:

Fraley – yes	Klocke - yes
Friedel – yes	Longnecker - yes
Hagen – absent	Nelson - yes
Hurley - absent	

Motion carried.

Respectfully submitted,  


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President, Board of Education

  
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Secretary, Board of Education