

**MINUTES OF A REGULAR MEETING OF THE BOARD OF
EDUCATION
OF CALHOUN COMMUNITY UNIT SCHOOL DISTRICT #40
OF CALHOUN AND GREENE COUNTIES, ILLINOIS**

A Regular meeting, of the Board of Education in Calhoun Community Unit School District #40, consisting of Calhoun and portions of Greene Counties, Illinois was called to order by Board President Luke Fraley at 6:30 p.m. Wednesday, February 22, 2017 in the District Unit Office.

Upon roll being called the following board members were present: Luke Fraley absent, Tony Friedel absent, Janine Hagen, Dave Hurley, Keith Klocke absent, Laura Longnecker, Hannah Nelson.

Others in attendance were: Kate Sievers, Tiara Lorsbach, Joe Hoagland, Lacy Hoagland, Cheri Burris, Alicia Churchman, Tim Carmody, Maria Carmody, Claire Carmody, Heidi Doyle, Cody Gilman, Jahnee Hillen, Kathy Schell, Rachel McGlasson, Jayana Hagen, Colton Burris, Jacob Watters, Patricia Johnes, Emily Johnes.

A motion was made by Laura Longnecker, seconded by Janine Hagen that the Board of Education approves the agenda inclusive of:

- I. CALL TO ORDER AND ROLL CALL
- II. APPROVAL OF AGENDA
- III. CONSENT AGENDA
 - a. Board Minutes
 - i. Regular Meeting – January 18, 2017
 - ii. Finance Meeting – February 15, 2017
 - b. Financial/Treasurer’s Report
 - i. Alicia Churchman
 - c. Receipts
 - d. Expenditures
 - e. Activity Funds
 - f. Food Service Report
 - g. Extra-Curricular Expense Report
- IV. RECEPTION OF VISITORS/PUBLIC COMMENT
 - a. Cody Gilman – High School Student of the Month
 - b. FFA
 - c. FFA Alumni
 - d. Senior Class Trip
- V. COMMUNICATIONS
 - a. Board Committee Reports
 - i. Personnel – N/A
 - ii. Negotiations – CEA Update
 - iii. Finance – Controller RFP Update
 - iv. Insurance – N/A
 - v. Consultation – Meeting Date
 - b. Administrative Reports
 - i. Superintendent’s Report
 - 1. Compliance Visit Update
 - 2. Statements of Economic Interest
 - ii. Principals Reports
 - 1. Elementary School – Kathy Schell
 - 2. High School – Cheri Burris
- VI. DISCUSSION ITEMS
 - a. Personnel
 - b. Calendar
 - c. Graduation Date/Location

- d. Vendor Approval – Gold Medal
 - e. After Prom Transportation Rate
 - f. Copier Bid Advertisement
 - g. IMRF Reserve Statement
 - h. MISSVIC Representative
 - i. E-Rate Consulting
- VII. OTHER BUSINESS
- VIII. EXECUTIVE SESSION – For the purpose of considering the appointment, employment, compensation, discipline, performance or dismissal of specific employees, or any other issues that may be properly considered under executive session order.
- IX. ACTION ITEMS
- a. Personnel
 - b. Calendar Amendment
 - c. FY 2018 Calendar
 - d. Graduation Date/Location
 - e. Senior Class Trip
 - f. Vendor – Gold Medal
 - g. After Prom Transportation
 - h. Copier Bid Advertisement
 - i. Controller Bid
 - j. Second and Final Reading Board Policy Updates: 91, 92, 93, 5 Year Review
 - k. IMRF Reserve Statement
 - l. MISSVIC Representative Renewals
 - m. E-Rate Consulting
 - n. Any Other Action Resulting from Executive Session
- X. INFORMATION ITEMS
- February – 24, 25 Yearbook Escape Room
 - March 6 - Holiday
 - March 20 – Regular Board Meeting
 - April 13 – Early Dismissal 2:00
 - April 14–18 - Easter Break
 - April 19 – School Resumes
 - WEDNESDAY - April 19 – Regular Board Meeting
- XI. ADJOURN

Board polled:

Fraley - yes	Klocke - absent
Friedel – absent	Longnecker - yes
Hagen – yes	Nelson - yes
Hurley - yes	

Motion carried.

A motion was made by Hannah Nelson, seconded by Dave Hurley that the Board of Education approves items on the consent agenda with the addition of an Unemployment payment in the amount of \$4,382.00:

- a. Board Minutes
 - i. Regular Meeting – January 18, 2017
 - ii. Finance Meeting – February 15, 2017
- b. Financial/Treasurer’s Report
 - i. Alicia Churchman
- c. Receipts
- d. Expenditures
- e. Activity Funds
- f. Food Service Report
- g. Extra-Curricular Expense Report

Board polled:

Fraley - yes	Klocke - absent
Friedel – absent	Longnecker - yes
Hagen – yes	Nelson - yes
Hurley - yes	

Motion carried.

Reception of Visitors/Public Comment:

Mr. Cody Gilman was in attendance as the High School Student of the Month. He is the son of Kevin and Heather Gilman. He plans to attend Northwest Missouri State University and play football. Mrs. Burris stated he is a silent leader. He stated he was honored to be recognized.

Mrs. Heidi Doyle spoke to the Board about the FFA program, she introduced some of the officers at the meeting, those in attendance were Cody Gilman, Jayana Hagen, Colton Burris, Jacob Watters and Emily Johnes. She stated that Cody was working on record books as an “SAE Project” in forestry management for his business of wood cutting. Ms. Emily has been working on a fundraising project with the proceeds going to the local food pantry. Ms. Jayana has been working on the fundraiser “Kiss the Pig”, the FFA has lined up 5 teachers to participate – the teacher to raise the least amount of money has to “kiss the pig”. The members in attendance handed out pens and keychains to the Board members. The Board thanked them for their attendance and information. Mrs. Doyle stated that she would like to have a weighted Ag Science class for college credit. She gave an over view of her curriculum to the Board as to what the classes have been learning, and does consider the rigor of the curriculum in animal and plant science enough to be considered for a weighted class.

The members of the FFA Alumni were in attendance to show support of the AG program.

Board Committee Reports:

N/A

Communications:

N/A

Superintendent-

Mrs. Sievers stated that the Senior Class was requesting approval of their trip to Branson, April 6 – 9. The Finance Committee held a meeting to discuss the repair services needed for the upkeep of the district infrastructure, including the priority of energy savings and updates to the Elementary HVAC system, and the door replacement at the High School. There were two companies that presented to the Committee: Johnson Controls, and GRP Group. The Committee would like to recommend to the Board that the GRP Group be given opportunity to do an energy survey before they would submit a bid for the project. Dr. Sievers stated that the estimated cost would be \$200,000.00 over the course of 3-5 years. The monies would come from the Health/Life/Safety fund, the Sales Tax revenue, and with possible grants that would be sought out with the assistance of either of the companies. She also informed the Board of an issue concerning the class rank and the competition between the students. Stating that their needs to be some action taken to make the vying for rank more fair to all students, and a more clear cut strategy of figuring the status of rank. Dr. Sievers also mentioned to the Board that she has been advised that abating the bonds is an issue

that needs to be carefully approached due to the uncertainty of the tax levy situation, and that the timing of the payment will have to be carefully considered to best benefit the District. The Board had voted last October to allocate 20% of the sales tax revenue to be used to pay down the bond debt. Dr. Sievers updated the Board about the recent compliance visit. She stated the District did very well, there were a couple of concerns including the curtains being fire-proofed, she stated there was a spray that can be applied to get in to compliance. The other issue concerned the carbon monoxide detectors. The Elementary school was ok, but there are more needed at the High School. The Special Education position advertised only resulted in one applicant. This will be discussed during executive session. The Calendar update is for this fiscal year, including the snow days and the day taken for the Girls Basketball Team attending the state competition. The High School Graduation date will be set for Saturday, May 27th. The last day of school will be May 24th. There was a meeting to set the dates of the fiscal calendar for next year, Dr. Sievers stated the calendar is very similar to this year, and that the ½ days of collaboration worked well for the teachers this year, and those would be continued for next year. It was also mentioned that the Elementary promotion would be May 25th.

Principals-

Mrs. Schell informed the Board that the teacher she had invited to the Board meeting had gone home sick for the day. She did inform the Board of a new program they have started at the Elementary. The students are going to be recognized for “caught for being amazing”, called the “B.A.M.” award (**B**eing **AM**azing). They have already kicked off the program, with 12 students being nominated by teachers/adults doing random acts of kindness. She also stated they are working on an Elementary newsletter.

Mrs. Burris told the Board the Yearbook escape room fundraiser was a big success, and they are planning to hold another in the future. She stated that the Olympiad and WYSE teams were very successful in their recent competitions. Ms. Grace Baalman was named to the IHSA academic team. The events for the High School for the month of March will include the CEO fundraiser dinner to be held at the KC Hall in Carrollton. The FFA will have a poultry judging in Bluffs. The Sr. Class will hold a “Kids Night Out” fundraiser. The NHS will be taking a trip to Chicago. Warrior Prides annual 3 on 3 tournament, and Softball/Baseball will have their first game scheduled for March 14. She stated most importantly – the Girls Basketball Team would be leaving for the State competition Friday at 12:45.

Discussion Items:

Gold Medal is the vendor that was used by the previous “Refreshment Services” company. The current Pepsi Company does not provide snack vending, so Dr. Sievers asked the Board to approve using them directly as the vendor for the concession supplies. The After Prom committee has requested the use of the buses for transportation again this year, Dr. Sievers is recommending that they be given a discount for the mileage cost. There were no bids received for the copier at the minimum bid of \$500, so it will need to be re-advertised. The IMRF annual statement is enclosed in the Board packets for approval. The MISSVIC representatives will have to be approved at another time. Dr. Sievers asked the Board to approved for contracted services for the E-rate application. Now that category 2 is available to most schools, and category 1 is being removed, the application process has become increasingly difficult. If there is a contractor that can focus solely on the needs of the district and the details of the required information for application, we will be sure not to miss out on any and all available funding. Dr. Sievers also informed the Board about a lawsuit that several area schools are entertaining against the State of Illinois concerning the current funding or

lack there of, on the behalf of the State, they would like to have at least 10 schools involved at a start cost of \$1,000.00, which our District cannot afford at this time.

Other:

N/A

Executive Session:

A motion was made at 7:54 p.m. by Laura Longnecker, seconded by Hannah Nelson that the Board of Education enters into executive session.

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1). ILCS 120/2(c)(2). Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2). The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10).

Board polled:

Fraley – yes	Klocke - absent
Friedel – absent	Longnecker - yes
Hagen – yes	Nelson - yes
Hurley - yes	

Motion carried.

A motion was made at 8:07p.m. by Hannah Nelson, seconded by Laura Longnecker that the Board of Education returns to Open Session to continue meeting and take any appropriate action.

Board polled:

Fraley – yes	Klocke - absent
Friedel – absent	Longnecker - yes
Hagen – yes	Nelson - yes
Hurley - yes	

Motion carried.

A motion was made by Hannah Nelson seconded by Laura Longnecker that the Board of Education approves to post and advertise for a Volunteer Assistant High School Softball Coach.

Board polled:

Fraley – yes	Klocke - absent
Friedel – absent	Longnecker - yes
Hagen – yes	Nelson - yes
Hurley - yes	

Motion carried.

It was questioned during the discussion; that the teams pay for their own advertisements. Dr. Sievers stated that next year the teams could pay for their coaching advertisements to be fair for all who have already advertised this year.

A motion was tabled that the Board of Education approves the seniority list (Joint Committee Seniority List) as presented.

A motion was made by Laura Longnecker, seconded by Janine Hagen that the Board of Education approves to hire John Bittles as a special route bus driver, pending Illinois license renewal, as long as the student needing the services resides in the District.

Board polled:

Fraley – yes	Klocke - absent
Friedel – absent	Longnecker - yes
Hagen – yes	Nelson - yes
Hurley - yes	

Motion carried.

A motion was made by Hannah Nelson, seconded by Dave Hurley that the Board of Education approves to amend the 2017 fiscal calendar to include the snow days used, as presented.

Board polled:

Fraley – yes	Klocke - absent
Friedel – absent	Longnecker - yes
Hagen – yes	Nelson - yes
Hurley - yes	

Motion carried.

A motion was made by Laura Longnecker, seconded by Hannah Nelson that the Board of Education approves the 2018 fiscal year calendar as presented.

Board polled:

Fraley – yes	Klocke - absent
Friedel – absent	Longnecker - yes
Hagen – yes	Nelson - yes
Hurley - yes	

Motion carried.

A motion was made by Janine Hagen, seconded by Dave Hurley that the Board of Education approves the date of Saturday, May 27, 2017 as the High School Graduation date, being held at the Calhoun Elementary School, and the Elementary promotion to be held Thursday, May 25th, 2017.

Board polled:

Fraley – yes	Klocke - absent
Friedel – absent	Longnecker - yes
Hagen – yes	Nelson - yes
Hurley - yes	

Motion carried.

A motion was made by Hannah Nelson, seconded by Laura Longnecker that the Board of Education approves the Senior Class Trip April 6-9 to Branson, Missouri as presented.

Board polled:

Fraley – yes	Klocke - absent
Friedel – absent	Longnecker - yes
Hagen – yes	Nelson - yes
Hurley - yes	

Motion carried.

A motion was made by Dave Hurley, seconded by Hannah Nelson approves to allow Gold Medal as a concession vendor.

Board polled:

Fraley – yes	Klocke - absent
Friedel – absent	Longnecker - yes
Hagen – yes	Nelson - yes
Hurley - yes	

Motion carried.

A motion was made by Hannah Nelson, seconded by Janine Hagen that the Board of Education approves the use of the District buses for the use of After Prom transportation at a discounted rate of \$1.80 per mile.

Board polled:

Fraley – yes	Klocke - absent
Friedel – absent	Longnecker - yes
Hagen – yes	Nelson - yes
Hurley - yes	

Motion carried.

A motion was made by Hannah Nelson, seconded by Laura Longnecker that the Board of Education approves to advertise the Sharp Copier for bid.

Board polled:

Fraley – yes	Klocke - absent
Friedel – absent	Longnecker - yes
Hagen – yes	Nelson - yes
Hurley - yes	

Motion carried.

A motion was tabled that the Board of Education approves to accept the bid for the Elementary controller.

A motion was made by Hannah Nelson, seconded by Dave Hurley that the Board of Education approves the second and final reading of Board Policy Updates: 91, 92, 93 and the 5 year review.

Board polled:

Fraley – yes	Klocke - absent
Friedel – absent	Longnecker - yes
Hagen – yes	Nelson - yes
Hurley - yes	

Motion carried.

A motion was made by Laura Longnecker, seconded by Janine Hagen that the Board of Education approves the 2016 IMRF Employer Retirement Reserve Statement as presented.

Board polled:

Fraley – yes	Klocke - absent
Friedel – absent	Longnecker - yes
Hagen – yes	Nelson - yes
Hurley - yes	

Motion carried.

A motion was tabled that the Board of Education approves to appoint the District MISSVIC voting member and alternate.

A motion was tabled that the Board of Education allows a contract service for E-Rate application.

A motion was made by Hannah Nelson, seconded by Janine Hagen that the Board of Education hire Carolyn Branham as a Special Education Bus Aide to ride to East Alton School District with a student, each school day, for the remainder of the school year.

Board polled:

Fraley – yes	Klocke - absent
Friedel – absent	Longnecker - yes
Hagen – yes	Nelson - yes
Hurley - yes	

Motion carried.

INFORMATIONAL ITEMS:

- February 25 – CEO Fundraiser Dinner/Auction, Carrollton KC Hall
- February 25 – Pep Assembly
- February 25 – Farm Bureau Dinner
- March 6 – Casimir Pulaski Holiday
- March 20 – Regular Board Meeting

With no further business to discuss, a motion was made by Hannah Nelson seconded by Janine Hagen that the Board of Education adjourns the meeting at 8:12 p.m.

Board polled:

Fraley – yes	Klocke - absent
Friedel – absent	Longnecker - yes
Hagen – yes	Nelson - yes
Hurley - yes	

Motion carried.

Respectfully submitted,



President, Board of Education



Secretary, Board of Education