

**MINUTES OF A REGULAR MEETING OF THE BOARD OF  
EDUCATION  
OF CALHOUN COMMUNITY UNIT SCHOOL DISTRICT #40  
OF CALHOUN AND GREENE COUNTIES, ILLINOIS**

A Regular meeting, of the Board of Education in Calhoun Community Unit School District #40, consisting of Calhoun and portions of Greene Counties, Illinois was called to order by Board President Luke Fraley at 6:32 p.m. Monday, November 21, 2016 in the District Unit Office.

Upon roll being called the following board members were present: Luke Fraley, Tony Friedel absent, Janine Hagen, Dave Hurley, Keith Klocke, Laura Longnecker absent, Hannah Nelson.

Others in attendance were: Tiara Lorsbach, Kate Sievers, Eric Hagen, Deann Fester, Cheri Burris, Heather Gilman, Kathy Schell, Rachel McGlasson, Lori Mortland, Emily, Christie Lorsbach, Rita Hagen, Anna Kronable, Alicia Churchman.

A motion was made by Hannah Nelson, seconded by Janine Hagen that the Board of Education approves the agenda inclusive of:

AGENDA

- I. CALL TO ORDER AND ROLL CALL
- II. APPROVAL OF AGENDA
- III. CONSENT AGENDA
  - a. Board Minutes
    - i. Regular Meeting – October 17, 2016
  - b. Financial/Treasurer's Report
    - i. Alicia Churchman
  - c. Receipts
  - d. Expenditures
  - e. Activity Funds
  - f. Food Service Report
  - g. Extra-Curricular Expense Report
- IV. RECEPTION OF VISITORS/PUBLIC COMMENT
  - a. Rita Hagen/Anna Kronable, Tax Levy
  - b. Eric Hagen/Students – Flip Classroom
- V. COMMUNICATIONS
  - a. Board Committee Reports
    - i. Personnel – N/A
    - ii. Negotiations – N/A
    - iii. Finance – N/A
    - iv. Insurance – N/A
    - v. Consultation – N/A
  - b. Administrative Reports
    - i. Superintendent's Report
      - 1. Board Member Training Update (Keith Certificates)
      - 2. Board Member Renewal Interest (December 19)
      - 3. RIF/Joint Committee
    - ii. Principals Reports
      - 1. Elementary School – Kathy Schell
      - 1. School Improvement Plan
      - 2. High School – Cheri Burris
- VI. DISCUSSION ITEMS
  - a. Personnel
  - b. Risk Management Plan
  - c. TORT

- d. Student Waiver
- e. ASA Statement
- f. IMRF
- g. RFP - Controller
- VII. OTHER BUSINESS
- VIII. EXECUTIVE SESSION – For the purpose of considering the appointment, employment, compensation, discipline, performance or dismissal of specific employees, or any other issues that may be properly considered under executive session order.
- IX. ACTION ITEMS
  - a. Personnel
  - b. School Improvement Plan (Elementary)
  - c. Risk Management Plan/TORT
  - d. Student Waiver Any District Employee
  - e. ASA Statement
  - f. IMRF
  - g. Any Other Action Resulting from Executive Session
- X. INFORMATION ITEMS
  - a. November 24, 25 – No School
  - b. December 4 – Band Concert, Elementary 2:00 p.m.
  - c. December 7 – Finance Meeting
  - d. December 8 – FFA Pancake Dinner 5:00 p.m.
  - e. December 12 – Student Council Blood Drive
  - f. December 16 – CES CHRISTmas Program 1:30 p.m.
  - g. December 16 – WP Chicken Noodle Dinner 5:00 p.m.
  - h. December 19 – Regular Board Meeting
  - i. December 21 – Early Dismissal
  - j. December 22 – January 4 - CHRISTmas Break
  - k. January 6 – WP Soup Dinner 5:00 – 7:00 p.m.
  - l. January 16 - Holiday
- XI. ADJOURN

Board polled:

Fraley - yes	Klocke - yes
Friedel – absent	Longnecker - absent
Hagen – yes	Nelson - yes
Hurley - yes	

Motion carried.

A motion was made by Janine Hagen, seconded by Keith Klocke that the Board of Education approves items on the consent agenda inclusive of additional expenditures received: Metro Computers \$2,500.00, Calhoun Lumber \$67.03, Secretary of State \$12.00. And over budget items of: A1 Sewage \$300.00, Calhoun Lumber \$839.88 Football Field End Zone Paint, IHSA \$4,020.50 85% Football Revenue, Prairie Land Power \$118.14 lawnmower belt, IHSA \$960.00 80% Volleyball Revenue, NeuroNet \$770.00 Special Education, Hurley Turf \$850.00 Football Field Maintenance, Jessica Kerr \$650.00 Diabetes Care Seminar, Calhoun Lumber \$169.00 Ticket Booth Door/Keys \$174.60.

- a. Board Minutes
  - i. Regular Meeting – October 17, 2016
- b. Financial/Treasurer’s Report
  - i. Alicia Churchman
- c. Receipts
- d. Expenditures
- e. Activity Funds

- f. Food Service Report
- g. Extra-Curricular Expense Report

Board polled:

Fraley - yes	Klocke - yes
Friedel – absent	Longnecker - absent
Hagen – yes	Nelson - yes
Hurley - yes	

Motion carried.

**Reception of Visitors/Public Comment:**

Alicia Churchman stated that the state is currently in arrears to the District more than \$133,000.00. She also informed the Board that the Annual Statement of Affairs would be advertised this week.

Ms. Emily McBride was in attendance as the High School Student of the Month. Mrs. Burris stated that Emily is always upbeat and looks for the good in every situation. That she always steps up to fill in when tasks need to be completed. That she works hard to reach her goals. Emily was grateful to receive the award.

Mrs. Lori Mortland was in attendance being recognized for her standards based teaching, and thinking of new ways to help students learn, her yearbook achievements and has also raised funds for books in her classroom.

Mrs. Rita Hagen, and Mrs. Anna Kronable were in attendance to review the Tax Levy and Revenues with the Board. The Board was given a handout of the fund breakout. It was stated that the Certificates of Error were significant for the past year. There are corrections to commercial assessments which should help the school district in the year to come. The Board thanked the ladies for their attendance and information.

Mr. Eric Hagen was in attendance to give the Board information concerning the “Flipped Classroom” concept that he is implementing at the High School. The basis of the new concept is that the students will view a video lesson after class time, and then have time to review, ask questions, and do homework during the class period the next day. He is currently testing the system in his Calculus and Trigonometry classes, and getting feedback from the students. He stated that the Carrollton School District has had good success with the program, and are showing great scores on the state standards testing.

Mrs. Deann Fester was in attendance to report to the Board about an event she held for the students in October. Deann had previously won a teaching award, and donated her personal reward for that award, to arrange a “Women in History” historian to visit the Elementary. The event included students from Kindergarten through the Fourth Grade.

Mrs. Heather Gilman was in attendance to inform the Board of the events in her classroom. She stated the Illinois Learning Standards has shifted from years ago, and now has a higher course rigor than in years past. The students are working at a level in the Jr. High school that years ago, would have been High School material. She explained how different teaching activities helped the students break down the work, to manageable sections for better understanding and comprehension.

**Board Committee Reports:**

N/A

**Communications:**

N/A

**Superintendent-**

Dr. Kate Sievers informed the Board that the TORT fund Risk Management plan will need to be updated this year. The expenditures allowed under TORT include partial salaries, insurance, and legal fees, any liability issues for the district. She also informed the Board that the districts insurance company is now going to require that any groups that have events at the school will need to purchase a third party insurance policy. This will be at a low cost to the groups and will be available on the insurance website.

**Principals-**

Mrs. Kathy Schell presented her School Improvement Plan to the Board, stating that they are working to achieve better testing scores, but that a lack of one-on-one computers for each student has been a hindrance. They are working to increase computer skills as well. She wanted to give a “shout out” to Mrs. Lisa Kallal for the work she puts in, to organize the Washington D.C. trip every year for the students. She also stated there are several students excelling in the Accelerated Reading program this year.

**Discussion Items:**

Dr. Sievers informed the Board that there would be a Finance meeting on December 7<sup>th</sup> they will review the Bus Lease Proposals, and present to the Board their recommendation at the next Board meeting. The Committee will also review the RFP for the Elementary HVAC Controller. The Student Waiver is being recommended for the District to allow full time employees the option to bring their children as students to our District, many other Districts in our area have already passed this waiver. There are currently 33 students in the 8<sup>th</sup> grade classroom, due to over-crowding, it should be considered to hire an additional teacher. Dr. Sievers gave the Board Members a handout concerning her recommendations for the Tax Levy request. She would like to keep the amount under the 4.99% threshold. The Risk Management Plan has been updated and is ready for approval.

Mrs. Cheri Burris wanted to congratulate the Football team for making it to the state semi-finals round. She informed the Board that the Girls Basketball season would start December 8<sup>th</sup>. That there would be an FFA pancake dinner before that game on December 8<sup>th</sup>. The First home game for the Boys Basketball team would be December 16<sup>th</sup> this will be the Brussels “crate game”. That December 4<sup>th</sup> will be the Band Concert. That the FFA will be hosting a CDE December 6<sup>th</sup>. The High School STEM class has been building bridges calculating span and weight limits, and that the class will enter the Boeing Engineering Contest for hand launched gliders on May 5<sup>th</sup>, with the help of Dr. Burch.

**Other:**

N/A

**Executive Session:**

A motion was made at 7:51 p.m. by Keith Klocke, seconded by Hannah Nelson that the Board of Education enters into executive session.

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District to determine its validity. 5 ILCS

120/2(c)(1). ILCS 120/2(c)(2). The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10).

Board polled:

Fraley - yes	Klocke - yes
Friedel – absent	Longnecker - absent
Hagen – yes	Nelson - yes
Hurley - yes	

Motion carried.

A motion was made at 8:23 p.m. by Janine Hagen, seconded by Dave Hurley that the Board of Education returns to Open Session to continue meeting and take any appropriate action.

Board polled:

Fraley - yes	Klocke - yes
Friedel – absent	Longnecker - absent
Hagen – yes	Nelson - yes
Hurley - yes	

Motion carried.

A motion was made that the Board of Education approves to post and advertise for an Elementary Teacher Aide and a 5/6 Elementary Boys Basketball Volunteer Assistant Coach, and to Post for an Elementary Teacher.

Board polled:

Fraley - yes	Klocke - yes
Friedel – absent	Longnecker - absent
Hagen – yes	Nelson - yes
Hurley - yes	

Motion carried.

A motion was tabled that the Board of Education reaffirms the remaining unapplied stipend paid positions.

A motion was made by Dave Hurley, seconded by Janine Hagen that the Board of Education approves to hire Beth Baalman and Maddie Baalman as the Assistant High School Girls Basketball Coaches for the 2016-2017 season and to split the stipend pay.

Board polled:

Fraley - yes	Klocke - yes
Friedel – absent	Longnecker - absent
Hagen – yes	Nelson - yes
Hurley - yes	

Motion carried.

A motion was made by Hannah Nelson, seconded by Keith Klocke that the Board of Education approves to post and advertise for Sub Custodians and High School Assistant Cheerleading.

Board polled:

Fraley - yes	Klocke - yes
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Friedel – absent                      Longnecker - absent  
Hagen – yes                              Nelson - yes  
Hurley - yes

Motion carried.

A motion was made by Janine Hagen, seconded by Dave Hurley that the Board of Education approves the Elementary School Improvement Plan as presented.

Board polled:

Fraley - yes                              Klocke - yes  
Friedel – absent                      Longnecker - absent  
Hagen – yes                              Nelson - yes  
Hurley - yes

Motion carried.

A motion was made by Hannah Nelson, seconded by Janine Hagen that the Board of Education approves the Risk Management Plan as presented.

Board polled:

Fraley - yes                              Klocke - yes  
Friedel – absent                      Longnecker - absent  
Hagen – yes                              Nelson - yes  
Hurley - yes

Motion carried.

A motion was made by Dave Hurley, seconded by Hannah Nelson that the Board of Education approves to advertise and hold a public hearing on December 19<sup>th</sup> for the Student Waiver.

Board polled:

Fraley - yes                              Klocke - yes  
Friedel – absent                      Longnecker - absent  
Hagen – yes                              Nelson - yes  
Hurley - yes

Motion carried.

A motion was made by Janine Hagen, seconded by Keith Klocke that the Board of Education approves the ASA report as presented.

Board polled:

Fraley - yes                              Klocke - yes  
Friedel – absent                      Longnecker - absent  
Hagen – yes                              Nelson - yes  
Hurley - yes

Motion carried.

A motion was made by Hannah Nelson, seconded by Dave Hurley that the Board of Education approves the total Employer IMRF Rate in the amount of 10.43% for fiscal year 2017.

Board polled:

Fraley - yes                              Klocke - yes

Friedel – absent  
Hagen – yes  
Hurley - yes

Longnecker - absent  
Nelson - yes

Motion carried.

**INFORMATIONAL ITEMS:**

November 24, 25 – No School  
December 4 – Band Concert, Elementary 2:00 p.m.  
December 7 – Finance Meeting  
December 8 – FFA Pancake Dinner 5:00 p.m.  
December 12 – Student Council Blood Drive  
December 16 – CES CHRISTmas Program 1:30 p.m.  
December 16 – WP Chicken Noodle Dinner 5:00 p.m.  
December 19 – Regular Board Meeting  
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December 22 – January 4 - CHRISTmas Break  
January 6 – WP Soup Dinner 5:00 – 7:00 p.m.  
January 16 - Holiday

With no further business to discuss, a motion was made by Keith Klocke seconded by Janine Hagen that the Board of Education adjourns the meeting at 8:28 p.m.

Board polled:

Fraley - yes  
Friedel – absent  
Hagen – yes  
Hurley - yes

Klocke - yes  
Longnecker - absent  
Nelson - yes

Motion carried.

Respectfully submitted,



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President, Board of Education



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Secretary, Board of Education