

**MINUTES OF A REGULAR MEETING OF THE BOARD OF
EDUCATION
OF CALHOUN COMMUNITY UNIT SCHOOL DISTRICT #40
OF CALHOUN AND GREENE COUNTIES, ILLINOIS**

A Regular meeting, of the Board of Education in Calhoun Community Unit School District #40, consisting of Calhoun and portions of Greene Counties, Illinois was called to order by Board President Luke Fraley at 6:30 p.m. Monday, December 19, 2016 in the District Unit Office.

Upon roll being called the following board members were present: Luke Fraley, Tony Friedel, Janine Hagen, Dave Hurley, Keith Klocke, Laura Longnecker, Hannah Nelson absent.

Others in attendance were: Kate Sievers, Tiara Lorsbach, Karen Baalman, Abby Baalman, Rachel McGlasson, Candice Snyders, Kathy Schell, Cheri Burris, Alicia Churchman.

A motion was made by Tony Friedel, seconded by Laura Longnecker that the Board of Education approves the agenda inclusive of:

- I. CALL TO ORDER AND ROLL CALL
- II. APPROVAL OF AGENDA
- III. CONSENT AGENDA
 - a. Board Minutes
 - i. Regular Meeting – November 21, 2016
 - ii. Special Meeting – December 5, 2016
 - iii. Finance Meeting – December 7, 2016
 - b. Financial/Treasurer's Report
 - i. Alicia Churchman
 - c. Receipts
 - d. Expenditures
 - e. Activity Funds
 - f. Food Service Report
 - g. Extra-Curricular Expense Report
- IV. RECEPTION OF VISITORS/PUBLIC COMMENT
- V. COMMUNICATIONS
 - a. Board Committee Reports
 - i. Personnel – N/A
 - ii. Negotiations – N/A
 - iii. Finance – Bus Lease
 - iv. Insurance – N/A
 - v. Consultation – N/A
 - b. Administrative Reports
 - i. Superintendent's Report
 - 1. Board Member Renewal Interest (December 19)
 - 2. RIF/Joint Committee
 - ii. Principals Reports
 - 1. Elementary School – Kathy Schell
 - 2. High School – Cheri Burris
- VI. DISCUSSION ITEMS
 - a. Personnel
 - b. Student Waiver
 - c. RFP – Controller
 - d. First Reading Board Policy Updates Issue: 91, 5 Year Reviews, 93
 - e. NHS Trip
 - f. Tax Levy
 - g. District Copy Machine for Bid
 - h. FFA Land Lab

- VII. OTHER BUSINESS
- VIII. EXECUTIVE SESSION – For the purpose of considering the appointment, employment, compensation, discipline, performance or dismissal of specific employees, or any other issues that may be properly considered under executive session order.
- IX. ACTION ITEMS
 - a. Personnel
 - b. Bus Lease
 - c. Student Waiver
 - d. RFP – Controller
 - e. NHS Trip
 - f. Tax Levy Resolution
 - g. District Copy Machine for Bid
 - h. FFA Land Lab
 - i. Any Other Action Resulting from Executive Session
- X. INFORMATION ITEMS
 - a. December 21 – Early Dismissal
 - b. December 22 – January 4 - CHRISTmas Break
 - c. January 6 – WP Soup Dinner 5:00 – 7:00 p.m.
 - d. January 16 - Holiday
- XI. ADJOURN

Board polled:

Fraley - yes	Klocke - yes
Friedel – yes	Longnecker - yes
Hagen – yes	Nelson - absent
Hurley - yes	

Motion carried.

A motion was made by Janine Hagen, seconded by Keith Klocke that the Board of Education approves items on the consent agenda inclusive of:

- a. Board Minutes
 - i. Regular Meeting – November 21, 2016
 - ii. Special Meeting – December 5, 2016
 - iii. Finance Meeting – December 7, 2016
- b. Financial/Treasurer’s Report
 - i. Alicia Churchman
- c. Receipts
- d. Expenditures
- e. Activity Funds
- f. Food Service Report
- g. Extra-Curricular Expense Report

Board polled:

Fraley - yes	Klocke - yes
Friedel – yes	Longnecker - yes
Hagen – yes	Nelson - absent
Hurley - yes	

Motion carried.

Reception of Visitors/Public Comment:

Ms. Abby Baalman was in attendance as “Student of the Month” for the High School. Mrs. Burris stated that the recognition was for “Determination”. Ms. Baalman is a very determined student.

She performs well, and achieves her goals. She is the daughter of Jeff and Karen Baalman. She participates in many activities including: Volleyball, Softball, NHS, Student Council and Olympiad. She plans to study Pre-Med at the University of Missouri St. Louis. The Board applauded and congratulated Abby on her accomplishments.

Board Committee Reports:

Dr. Sievers stated there had been questions from the CEA about the cooks stipend being changed back to salary, and questions regarding the paid health insurance of a couple of employees. There will be a “memo of understanding” sent to the CEA for negotiation talks at their next meeting. Dr. Sievers stated she would send more information in an email to the Board members.

The Finance committee met on December 7 to discuss the proposed bus leases. She stated the committee is recommending Central States, whom the District has worked in previous years. She stated that Central States was not the least expensive bid, but the relationship with the company is worth keeping, and that the Transportation Supervisor was more comfortable keeping the buses we are familiar with. She also stated that she would like to have more finance meetings in February and March to discuss the long term goals for the District.

The Consultation committee will meet after the break.

Communications:

Mrs. Sievers informed the Board that Luke Fraley, Dave Hurley, and Hannah Nelson have all turned in petitions for school board, and she stated that Donny Breden and Scott Browning have as well.

The RIF Joint Committee has met their requirement of meeting one time per year. This committee oversees the teacher evaluations.

Superintendent-

N/A

Principals-

Mrs. Kathy Schell stated that the Elementary will have a meet and greet next month for new employee Kristen Rhinehart. She also wanted to congratulate the Lady Blackhawks on a winning season. She also gave thanks to Coach Lance Titus on a good job of coaching over the past years, and thanked him for all his work done with the girls. She gave a “shout out” to Mrs. Cara Rojas for the Christmas musical, she figured there were 900 – 1000 people in attendance this year. The performance was very well done and she stated this group of kids has a lot of talent.

Mrs. Cheri Burris stated the High School has four State Scholars this year. That the FFA had held a CDE for dairy products in competition with the surrounding schools, and that the Green Hand team won first place. The Varsity team came in 5th place overall and Colton Burris received a first place award as well. There will be boy’s basketball in Brown County, the Fall Sports Banquet, a dinner January 6th, and a chili cook-off held by the Yearbook on January 14th.

Discussion Items:

Personnel – There were two candidates interviewed for the Elementary Science position. Dr. Sievers stated that she planned to recommend Ms. Laura Strong for the position. Janine Hagen agreed that Ms. Strong gave a very good interview. With the hiring of a full time teacher at the Elementary there will be no need for an aide. The District has received a couple of applications for sub custodians. The Board will need to take action concerning the Student Waiver Application.

The RFP for the HVAC system at the controller will need to be advertised. The first reading of the Board policy updates is not ready for review; Dr. Sievers stated she would have it for the next meeting. The NHS would like to take their annual trip to Chicago in March. The tax levy presented will be under the 4.99% so there will be no truth in taxation hearing. The district copier will be placed for bid; the current recommended value is \$300-\$500. The FFA land lab is the same presentation as the last few years, as either a percentage of the crop or a set rental fee per acre.

Other:

N/A

Executive Session:

A motion was made at 6:50 p.m. by Laura Longnecker, seconded by Janine Hagen that the Board of Education enters into executive session.

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1). ILCS 120/2(c)(2). The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10).

Board polled:

Fraley - yes	Klocke - yes
Friedel – yes	Longnecker - yes
Hagen – yes	Nelson - absent
Hurley - yes	

Motion carried.

A motion was made at 7:10 p.m. by Keith Klocke, seconded by Tony Friedel that the Board of Education returns to Open Session to continue meeting and take any appropriate action.

Board polled:

Fraley - yes	Klocke - yes
Friedel – yes	Longnecker - yes
Hagen – yes	Nelson - absent
Hurley - yes	

Motion carried.

A motion was made by Laura Longnecker, seconded by Janine Hagen that the Board of Education reaffirms the remaining stipend paid positions, that the Board of Education accepts the resignation of Chris Baalman for HS Volunteer Assistant Baseball Coach, and approves to post and advertise all positions not renewed.

Board polled:

Fraley - yes	Klocke - yes
Friedel – yes	Longnecker - yes
Hagen – yes	Nelson - absent
Hurley - yes	

Motion carried.

A motion was made by Keith Klocke, seconded by Tony Friedel that the Board of Education approves to hire Laura Strong as an Elementary Science Teacher for the remainder of the 2016-2017 school year.

Board polled:

Fraley - yes	Klocke - yes
Friedel – yes	Longnecker - yes
Hagen – yes	Nelson - absent
Hurley - yes	

Motion carried.

A motion was made by Tony Friedel, seconded by Laura Longnecker that the Board of Education approves to hire Shawn Sievers as a Volunteer Assistant 5/6 Boys Basketball Coach.

Board polled:

Fraley - yes	Klocke - yes
Friedel – yes	Longnecker - yes
Hagen – yes	Nelson - absent
Hurley - yes	

Motion carried.

A motion was tabled that the Board of Education approves to hire a Volunteer Assistant High School Cheerleading Coach.

A motion was made by Tony Friedel, seconded by Dave Hurley that the Board of Education approves the Family Medical Leave request of Wanda Deffenbaugh from December 1, 2016 through January 13, 2017.

Board polled:

Fraley - yes	Klocke - yes
Friedel – yes	Longnecker - yes
Hagen – yes	Nelson - absent
Hurley - yes	

Motion carried.

A motion was made by Keith Klocke, seconded by Tony Friedel that the Board of Education approves the bus lease recommendation of Central States for a 3 year lease as proposed.

Board polled:

Fraley - yes	Klocke - yes
Friedel – yes	Longnecker - yes
Hagen – yes	Nelson - absent
Hurley - yes	

Motion carried.

A motion was made by Janine Hagen, seconded by Dave Hurley that the Board of Education approves the submission of the waiver application to allow the district to charge less than 110% of the per capita tuition charge for non-resident children of full-time employees of Calhoun CUSD #40.

Board polled:

Fraley - yes
Friedel – yes
Hagen – yes
Hurley - yes

Klocke - yes
Longnecker - yes
Nelson - absent

Motion carried.

A motion was made by Tony Friedel, seconded by Keith Klocke that the Board of Education approves to advertise for RFP for services for Calhoun CUSD #40.

Board polled:

Fraley - yes
Friedel – yes
Hagen – yes
Hurley - yes

Klocke - yes
Longnecker - yes
Nelson - absent

Motion carried.

A motion was made by Tony Friedel, seconded by Janine Hagen that the Board of Education approves the NHS trip to Chicago, March 9-13 as presented.

Board polled:

Fraley - yes
Friedel – yes
Hagen – yes
Hurley - yes

Klocke - yes
Longnecker - yes
Nelson - absent

Motion carried.

A motion was made by Laura Longnecker, seconded by Tony Friedel that the Board of Education resolves to approve the tax levy as recommended with an increase not more than 4.99% for the 2018 fiscal year (resolution attached).

Board polled:

Fraley - yes
Friedel – yes
Hagen – yes
Hurley - yes

Klocke - yes
Longnecker - yes
Nelson - absent

Motion carried.

A motion was made by Tony Friedel, seconded by Dave Hurley that the Board of Education approves to advertise for bid a Sharp MX-M363N copier for the minimum bid of no less than \$500.00.

Board polled:

Fraley - yes
Friedel – yes
Hagen – yes
Hurley - yes

Klocke - yes
Longnecker - yes
Nelson - absent

Motion carried.

A motion was made by Laura Longnecker, seconded by Janine Hagen that the Board of Education approves the FFA Land Lab as option #2, for 20% of the proceeds of the crop.

Board polled:

Fraley - yes
Friedel – yes
Hagen – yes
Hurley - yes

Klocke - yes
Longnecker - yes
Nelson - absent

Motion carried.

INFORMATIONAL ITEMS:

December 21 – Early Dismissal
December 22 – January 4 CHRISTmas Break
January 6 – WP Soup Dinner 5:00 – 7:00
January 16 – Holiday
WEDNESDAY, January 18, 2017 – Regular Board Meeting


With no further business to discuss, a motion was made by Tony Friedel seconded by Keith Klocke that the Board of Education adjourns the meeting at 7:17 p.m.


Board polled:

Fraley - yes
Friedel – yes
Hagen – yes
Hurley - yes

Klocke - yes
Longnecker - yes
Nelson - absent

Motion carried.

Respectfully submitted,


President, Board of Education


Secretary, Board of Education

Board of Education
Calhoun Community Unit School District 40
Calhoun and Greene Counties, Illinois

RESOLUTION TO LEVY TAXES FOR 2017

WHEREAS, the Board of Education has estimated the requirements for Education, Operations & Maintenance, Transportation, Municipal Retirement Fund, Social Security/Medicare, Tort Immunity, Fire Prevention and Safety, Special Education, and Technology Leasing purposes for the ensuring year and has adopted a budget for the fiscal year beginning July 1, 2016, and ending June 30, 2017, as required by Statute: and

WHEREAS, the Board of Education has hereto determined that it will require \$815,488.00 for Education purposes, \$218,522.00 for Operations and Maintenance purposes, \$87,409.00 for Transportation purposes, \$79,128.00 for providing contributions to the Illinois Municipal Retirement Fund, \$83,693.00 for Social Security/Medicare purposes, \$763,816.00 for Tort Immunity purposes, \$21,750.00 for Fire Prevention/Safety and Energy Conservation purposes, \$17,400.00 for Special Education purposes, and \$21,750.00 for Technology Lease/purchase purposes; and

WHEREAS, this Board has established a working cash fund pursuant to 105 ILCS 5/20 for the purpose of enabling the District to have in its treasury sufficient monies to meet ordinary and necessary expenditures for corporate purposes and has determined that it will require for working cash purposes, in addition to other tax levies, \$21,852.00; and

WHEREAS, this tax levy does not exceed 105% of the 2016 tax extension; and thus does not require a formal Tax Levy Hearing.

NOW THEREFORE, BE IT RESOLVED by the Board of Education of Calhoun Community Unit School District 40, Calhoun and Greene Counties, Illinois, as follows:

Section 1. That the sum of eight hundred fifteen thousand, four hundred, eighty eight dollars (\$815,488.00) be and it is hereby levied as a special tax for Educational purposes, and the sum of two hundred eighteen thousand, five hundred twenty two dollars (\$218,522.00) be and is hereby levied as a special tax for Operations and Maintenance purposes, and the sum of eighty seven thousand, four hundred nine dollars (\$87,409.00) be and is hereby levied as a special tax for Transportation purposes, and the sum of seventy nine thousand, one hundred twenty eight dollars (\$79,128.00) be and is hereby levied as a special tax for the purpose of providing this District's contributions to the Illinois Municipal Retirement Fund, and the sum of eighty three thousand, six hundred ninety three dollars (\$83,693.00) be and is hereby levied as a special tax for the purpose of providing the District's contributions to the Social Security and Medicare, and the sum of seven hundred sixty three thousand, eight hundred sixteen dollars (\$763,816.00) be and is hereby levied as a special tax for Tort Immunity purposes, and the sum of twenty one thousand, seven hundred fifty dollars (\$21,750.00) be and is hereby levied as a

special tax for Fire Prevention, Safety, and Energy Conservation purposes, and the sum of seventeen thousand, four hundred dollars (\$17,400.00) be and is hereby levied as a special tax for Special Education purposes, and the sum of twenty one thousand, seven hundred fifty dollars (\$21,750.00) be and is hereby levied for Technology Lease/Purchase purposes, and twenty one thousand, eight hundred fifty two dollars (\$21,852.00) be and is hereby levied for working cash purposes upon all of the taxable property in the Calhoun Community Unit School District 40 as equalized and assessed for the year of 2016.

Section 2. That a copy of this resolution be filed with the County Clerk's of Calhoun and Greene Counties, Illinois.

Section 3. That the certificate of Levy, be filed in the Office of the County Clerks of Calhoun and Greene Counties, Illinois, shall be substantially the following form:

2017 CERTIFICATE OF TAX LEVY OF
CALHOUN COMMUNITY SCHOOL DISTRICT NUMBER 40
CALHOUN AND GREENE COUNTIES, ILLINOIS

Education	\$815,488
Operations & Maintenance	\$218,522
Transportation	\$87,409
Municipal Retirement	\$79,128
Social Security/Medicare	\$83,693
Tort Immunity	\$763,816
Fire Prevention, Safety/Energy	\$21,750
Special Education	\$17,400
Technology Lease/Purchase	\$21,750
Working Cash	\$21,852
Total	\$2,130,808

Approved this 19th day of December, 2016

Attest:



President



Secretary

Original:
Amended:

ILLINOIS STATE BOARD OF EDUCATION
School Business and Support Services Division
217/785-8779

FILED
DEC 20 2016

DEBORAH BANGHART
GREENE CO. CLERK

CERTIFICATE OF TAX LEVY

A copy of this Certificate of Tax Levy shall be filed with the County Clerk of each county in which the school district is located on or before the last Tuesday of December.

Table with 3 columns: District Name (Calhoun), District Number (40), County (Calhoun, Greene)

Amount of Levy

Table listing various levy categories and amounts: Educational (\$815,488), Operations & Maintenance (\$218,522), Transportation (\$87,409), Working Cash (\$21,852), Municipal Retirement (\$79,128), Social Security (\$83,693), Fire Prevention & Safety (\$21,750), Tort Immunity (\$763,816), Special Education (\$17,400), Leasing (\$21,750), Prior Year Adjustment (\$0), Other (\$0), Total Levy (\$2,130,808)

* Includes Fire Prevention, Safety, Energy Conservation, Disabled Accessibility, School Security, and Specified Repair Purposes.

See explanation on reverse side.

Note: Any district proposing to adopt a levy must comply with the provisions set forth in the Truth in Taxation Law.

We hereby certify that we require:

the sum of 815,488 dollars to be levied as a special tax for educational purposes; and
the sum of 218,522 dollars to be levied as a special tax for operations and maintenance purposes; and
the sum of 87,409 dollars to be levied as a special tax for transportation purposes; and
the sum of 21,852 dollars to be levied as a special tax for a working cash fund; and
the sum of 79,128 dollars to be levied as a special tax for municipal retirement purposes; and
the sum of 83,693 dollars to be levied as a special tax for social security purposes; and
the sum of 21,750 dollars to be levied as a special tax for fire prevention, safety, energy conservation, disabled accessibility, school security and specified repair purposes; and
the sum of 763,816 dollars to be levied as a special tax for tort immunity purposes; and
the sum of 17,400 dollars to be levied as a special tax for special education purposes; and
the sum of 21,750 dollars to be levied as a special tax for leasing of educational facilities or computer technology or both, and temporary relocation expense purposes; and
the sum of 0 dollars to be levied as a special tax for Prior Year Adjustment; and
the sum of 0 dollars to be levied as a special tax for
on the taxable property of our school district for the year 2016

Signed this 20th day of Dec, 2016. (President)

(Clerk or Secretary of the School Board of Said School District)

When any school is authorized to issue bonds, the school board shall file a certified copy of the resolution in the office of the county clerk of each county in which the district is situated to provide for the issuance of the bonds and to levy a tax to pay for them.

Number of bond issues of said school district that have not been paid in full 3

(Detach and Return to School District)

This is to certify that the Certificate of Tax Levy for School District No. 40, Calhoun, Greene County, Illinois, on the equalized assessed value of all taxable property of said school district for the year 2016 was filed in the office of the County Clerk of this County on 2016.

In addition to an extension of taxes authorized by levies made by the Board of Education (Directors), an additional extension(s) will be made, as authorized by resolution(s) on file in this office, to provide funds to retire bonds and pay interest thereon.

The total levy, as provided in the original resolution(s), for said purposes for the year 2016, is \$

(Signature of County Clerk)

(Date)

(County)

Original:
Amended:

ILLINOIS STATE BOARD OF EDUCATION
School Business and Support Services Division
217/785-8779

FILED

DEC 21 2016

County Clerk of Calhoun, Illinois

CERTIFICATE OF TAX LEVY

A copy of this Certificate of Tax Levy shall be filed with the County Clerk of each county in which the school district is located on or before the last Tuesday of December.

Table with 3 columns: District Name (Calhoun), District Number (40), County (Calhoun, Greene)

Amount of Levy

Table listing various levy categories and amounts: Educational (\$815,488), Operations & Maintenance (\$218,522), Transportation (\$87,409), Working Cash (\$21,852), Municipal Retirement (\$79,128), Social Security (\$83,693), Fire Prevention & Safety (\$21,750), Tort Immunity (\$763,816), Special Education (\$17,400), Leasing (\$21,750), Prior Year Adjustment (\$0), Other (\$0), Total Levy (\$2,130,808)

* Includes Fire Prevention, Safety, Energy Conservation, Disabled Accessibility, School Security, and Specified Repair Purposes.

See explanation on reverse side.

Note: Any district proposing to adopt a levy must comply with the provisions set forth in the Truth in Taxation Law.

We hereby certify that we require:

the sum of 815,488 dollars to be levied as a special tax for educational purposes; and
the sum of 218,522 dollars to be levied as a special tax for operations and maintenance purposes; and
the sum of 87,409 dollars to be levied as a special tax for transportation purposes; and
the sum of 21,852 dollars to be levied as a special tax for a working cash fund; and
the sum of 79,128 dollars to be levied as a special tax for municipal retirement purposes; and
the sum of 83,693 dollars to be levied as a special tax for social security purposes; and
the sum of 21,750 dollars to be levied as a special tax for fire prevention, safety, energy conservation, disabled accessibility, school security and specified repair purposes; and
the sum of 763,816 dollars to be levied as a special tax for tort immunity purposes; and
the sum of 17,400 dollars to be levied as a special tax for special education purposes; and
the sum of 21,750 dollars to be levied as a special tax for leasing of educational facilities or computer technology or both, and temporary relocation expense purposes; and
the sum of 0 dollars to be levied as a special tax for Prior Year Adjustment; and
the sum of 0 dollars to be levied as a special tax for
on the taxable property of our school district for the year 2016

Signed this 20th day of Dec, 2016

(Signature of President)

(Signature of Clerk or Secretary of the School Board of Said School District)

When any school is authorized to issue bonds, the school board shall file a certified copy of the resolution in the office of the county clerk of each county in which the district is situated to provide for the issuance of the bonds and to levy a tax to pay for them.

Number of bond issues of said school district that have not been paid in full 3

(Detach and Return to School District)

This is to certify that the Certificate of Tax Levy for School District No. 40, Calhoun, Greene County, Illinois, on the equalized assessed value of all taxable property of said school district for the year 2016 was filed in the office of the County Clerk of this County on 2016.

In addition to an extension of taxes authorized by levies made by the Board of Education (Directors), an additional extension(s) will be made, as authorized by resolution(s) on file in this office, to provide funds to retire bonds and pay interest thereon.

The total levy, as provided in the original resolution(s), for said purposes for the year 2016 is \$

(Signature of County Clerk)

(Date)

(County)

TRUTH IN TAXATION
CERTIFICATE OF COMPLIANCE

I the undersigned, hereby certify that I am the presiding officer of Calhoun Community Unit #40 School District, as such presiding officer, I certify to the Calhoun County Clerk, that the levy ordinance, a copy of which is attached, was adopted pursuant to, and in all respects in compliance with the provisions Sections 18-60 through 18-85 of the "Truth in Taxation" law.

Check one of the choices below:

- 1. The Calhoun Community Unit #40 School District levied an amount of ad valorem tax that is less than or equal to 105% of the final aggregate levy extension of the preceding year, thereby requiring no Truth in Taxation hearing and/or notice.
- 2. The Calhoun Community Unit #40 School District levied an amount of ad valorem tax that is greater than 105% of the final aggregate levy extension of the preceding year and complied with the publication and hearing provisions of the Truth in Taxation law.

This certificate applies to the 2017 levy.

Dr. Kate Sievers

Presiding Officer Signature

Dr. Kate Sievers

Presiding Officer's printed name

12-20-2016

Date